

LEGISLATION

December 26, 2018

Temp. No.	Introduced	Committee	Description
A-131	12/26/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, without competitive bidding, with Schweitzer Engineering Laboratories for the purchase of equipment, appurtenances and services in connection with the sel fault and load transmitter receiver system DEED grant project, and declaring an emergency.
A-132	12/26/18	Fin	An ordinance authorizing the Mayor to enter into a contract and/or contracts, according to law, to utilize the radio system of the City of Akron/County of Summit, and declaring an emergency.
A-133	12/26/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the City's requirements for maintenance of the heating and air conditioning systems and automatic control systems in municipal buildings, and declaring an emergency.
A-134	12/26/18	PA	An ordinance establishing the authorized staffing of the Fire Department, and declaring an emergency.
A-135	12/26/18	CD	An ordinance authorizing the Mayor to enter into a Community Reinvestment Area Agreement with Portage Community Bank, and declaring an emergency.

CALENDAR

December 26, 2018

The following legislation will be up for passage at the Council Meeting on December 26, 2018.

Temp. No.	Introduced	Committee	Description
A-113	12/10/18	Fin	A resolution requesting the Summit County Fiscal Officer to make advance distribution of tax receipts payable to the City of Cuyahoga Falls, and declaring an emergency.
A-114	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase of the City's requirements of certain services, materials and supplies for use by the Water and Sewer Division during 2019, and declaring an emergency.
A-115	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase of annual requirements of certain materials and supplies for use by the Street Department during 2019, and declaring an emergency.
A-116	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase of annual requirements of certain materials and supplies for use by the Division of Sanitation during 2019, and declaring an emergency.
A-117	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase of the City's requirements for certain materials, supplies, and equipment for use by the Electric Division during 2019, and declaring an emergency.

A-118	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase of annual requirements of certain materials, supplies and services for use by the Garage Division during 2019, and declaring an emergency.
A-119	12/10/18	Fin	An ordinance providing for supplemental and/or amended appropriations of money for current operating expenses and capital expenditures of the City of Cuyahoga Falls, and authorizing the transfer of appropriations within and for the various funds hereinafter set forth, and declaring an emergency.
A-120	12/10/18	Fin	An ordinance authorizing the Director of Public Safety or the Director of Public Service to enter into a contract or contracts, according to law, for the purchase or lease of various vehicles and related equipment for use by the City, and declaring an emergency.
A-121	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase, removal and installation of 23KV substation switches and related equipment to upgrade and maintain system reliability on 23KV sub-transmission system, and declaring an emergency.
A-122	12/10/18	Fin	An ordinance levying special assessments for the repair or replacement of sidewalks and drive approaches in the Sidewalk and Drive Approach Repair and Replacement District, for the year 2018, and declaring an emergency.
A-123	12/10/18	PI	A resolution creating for the year 2019 a Sidewalk and Drive Approach Repair or Replacement District containing such streets, alleys, or public roadways within the corporate limits of the City of Cuyahoga Falls, declaring the necessity of repairing or replacing the sidewalks and drive approaches abutting on such

streets, alleys or public roadways within said corporate limits and providing the method for levying special assessments, and declaring an emergency.

A-124	12/10/18	PI	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the replacement or adjustment of concrete sidewalks, drive approaches and curbs at various locations in the City of Cuyahoga Falls, and declaring an emergency.
A-125	12/10/18	PI	An ordinance authorizing the Mayor to enter into a contract or contracts, according to law, for the replacement of the roof at the Technical Services Department, and declaring an emergency.
A-126	12/10/18	PA	An ordinance re-assigning the non-bargaining positions of Assistant Fire Chief and Public Utilities and Community Outreach Coordinator to the appropriate pay grade within the classification and compensation plan, amending exhibit "A" of ordinance 117-2015, and declaring an emergency.
A-127	12/10/18	PA	An ordinance authorizing the Mayor to enter into a collective bargaining agreement with Local 399 of the Utility Workers' Union of America, AFL-CIO, effective July 1, 2018, and declaring an emergency.
A-128	12/10/18	PA	An ordinance amending Section 303.10 of Title One, Part Three of the Codified Ordinances, relating to impounded vehicles, and declaring an emergency.
A-129	12/17/18	PA	An ordinance authorizing the Mayor to enter into an agreement with the American Federation of State, County and Municipal Employees (AFSCME), Local 2662, effective July 1, 2018, and declaring an emergency.
A-130	12/17/18	PA	An ordinance establishing compensation levels for non-bargaining employees of

PENDING LEGISLATION

December 26, 2018

Temp. No.	Introduced	Committee	Description
A-113	12/10/18	Fin	A resolution requesting the Summit County Fiscal Officer to make advance distribution of tax receipts payable to the City of Cuyahoga Falls, and declaring an emergency.
A-114	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase of the City's requirements of certain services, materials and supplies for use by the Water and Sewer Division during 2019, and declaring an emergency.
A-115	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase of annual requirements of certain materials and supplies for use by the Street Department during 2019, and declaring an emergency.
A-116	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase of annual requirements of certain materials and supplies for use by the Division of Sanitation during 2019, and declaring an emergency.
A-117	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase of the City's requirements for certain materials, supplies, and equipment for use by the Electric Division during 2019, and declaring an emergency.
A-118	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase of annual requirements of

certain materials, supplies and services for use by the Garage Division during 2019, and declaring an emergency.

A-119	12/10/18	Fin	An ordinance providing for supplemental and/or amended appropriations of money for current operating expenses and capital expenditures of the City of Cuyahoga Falls, and authorizing the transfer of appropriations within and for the various funds hereinafter set forth, and declaring an emergency.
A-120	12/10/18	Fin	An ordinance authorizing the Director of Public Safety or the Director of Public Service to enter into a contract or contracts, according to law, for the purchase or lease of various vehicles and related equipment for use by the City, and declaring an emergency.
A-121	12/10/18	Fin	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the purchase, removal and installation of 23KV substation switches and related equipment to upgrade and maintain system reliability on 23KV sub-transmission system, and declaring an emergency.
A-122	12/10/18	Fin	An ordinance levying special assessments for the repair or replacement of sidewalks and drive approaches in the Sidewalk and Drive Approach Repair and Replacement District, for the year 2018, and declaring an emergency.
A-123	12/10/18	PI	A resolution creating for the year 2019 a Sidewalk and Drive Approach Repair or Replacement District containing such streets, alleys, or public roadways within the corporate limits of the City of Cuyahoga Falls, declaring the necessity of repairing or replacing the sidewalks and drive approaches abutting on such streets, alleys or public roadways within said corporate limits and providing the method for levying special assessments, and declaring an emergency.

A-124	12/10/18	PI	An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for the replacement or adjustment of concrete sidewalks, drive approaches and curbs at various locations in the City of Cuyahoga Falls, and declaring an emergency.
A-125	12/10/18	PI	An ordinance authorizing the Mayor to enter into a contract or contracts, according to law, for the replacement of the roof at the Technical Services Department, and declaring an emergency.
A-126	12/10/18	PA	An ordinance re-assigning the non-bargaining positions of Assistant Fire Chief and Public Utilities and Community Outreach Coordinator to the appropriate pay grade within the classification and compensation plan, amending exhibit "A" of ordinance 117-2015, and declaring an emergency.
A-127	12/10/18	PA	An ordinance authorizing the Mayor to enter into a collective bargaining agreement with Local 399 of the Utility Workers' Union of America, AFL-CIO, effective July 1, 2018, and declaring an emergency.
A-128	12/10/18	PA	An ordinance amending Section 303.10 of Title One, Part Three of the Codified Ordinances, relating to impounded vehicles, and declaring an emergency.
A-129	12/17/18	PA	An ordinance authorizing the Mayor to enter into an agreement with the American Federation of State, County and Municipal Employees (AFSCME), Local 2662, effective July 1, 2018, and declaring an emergency.
A-130	12/17/18	PA	An ordinance establishing compensation levels for non-bargaining employees of the City of Cuyahoga Falls for calendar years 2018, 2019, 2020 and 2021, and declaring an emergency.

the City of Cuyahoga Falls for calendar years 2018, 2019, 2020 and 2021, and declaring an emergency.

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5 CITY OF CUYAHOGA FALLS, OHIO

6
7 ORDINANCE NO. - 2019

8
9 AN ORDINANCE AUTHORIZING THE DIRECTOR OF
10 PUBLIC SERVICE TO ENTER INTO A CONTRACT OR
11 CONTRACTS, WITHOUT COMPETITIVE BIDDING, WITH
12 SCHWEITZER ENGINEERING LABORATORIES FOR
13 THE PURCHASE OF EQUIPMENT, APPURTENANCES
14 AND SERVICES IN CONNECTION WITH THE SEL FAULT
15 AND LOAD TRANSMITTER RECEIVER SYSTEM DEED
16 GRANT PROJECT, AND DECLARING AN EMERGENCY.
17

18 WHEREAS, the Board of Directors of the American Public Power Association
19 (“APPA”) has established the Demonstration of Energy & Efficiency Developments
20 (“DEED”) program which is dedicated to improving the operations and services of
21 public power utilities by supporting and demonstrating its members’ innovative
22 activities through research, funding and education; and
23

24 WHEREAS, the City of Cuyahoga Falls Electric Department has submitted a
25 proposed demonstration project with data including a project description, the
26 rationale, schedule, and estimated cost of the project, together with a statement of
27 why the project is widely applicable to members of APPA, and supporting technical
28 material; and
29

30 WHEREAS, the DEED Board of Directors has found the proposed project to be
31 meritorious and worthy of a DEED Grant and the City has received authorization
32 and signed the DEED Grant Agreement; and
33

34 WHEREAS, Schweitzer Engineering Laboratories is the sole source provider of
35 equipment and related appurtenances necessary to complete the grant project.
36

37 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga
38 Falls, County of Summit, and State of Ohio, that:
39

40 Section 1. The Director of Public Service is hereby authorized and directed to
41 enter into a contract or contracts, without competitive bidding, with Schweitzer
42 Engineering Laboratories for the purchase of equipment, appurtenances and
43 services in connection with the sel fault and load transmitter receiver system DEED
44 grant project.
45

46 Section 2. The Director of Finance is hereby authorized to increase
47 appropriations in the Electric Fund, line item Capital Outlay by \$290,000 and
48 directed to make payment for same from the Electric Fund, line item Capital
49 Outlay.
50

51 Section 3. Any other ordinances or resolutions or portions of ordinances and
52 resolutions inconsistent herewith are hereby repealed, but any ordinances and

53 resolutions not inconsistent herewith and which have not previously been repealed
54 are hereby ratified and confirmed.

55
56 Section 4. It is found and determined that all formal actions of this Council
57 concerning and relating to the adoption of this ordinance were adopted in an open
58 meeting of this Council, and that all deliberations of this Council and of any of its
59 committees that resulted in such formal action, were in meetings open to the
60 public, in compliance with all legal requirements, to the extent applicable, including
61 Chapter 107 of the Codified Ordinances.

62
63 Section 5. This ordinance is hereby declared to be an emergency measure
64 necessary for the preservation of the public peace, health, safety, convenience and
65 welfare of the City of Cuyahoga Falls and the inhabitants thereof, and provided it
66 receives the affirmative vote of two thirds of the members elected or appointed to
67 Council, it shall take effect and be in force immediately upon its passage and
68 approval by the Mayor; otherwise it shall take effect and be in force at the earliest
69 period allowed by law.

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72 Passed: _____
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74 President of Council

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77 Clerk of Council

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80 Approved: _____
81 _____
82 Mayor

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84 12/26/18
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4 CITY OF CUYAHOGA FALLS, OHIO

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6 ORDINANCE NO. - 2019

7
8 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A
9 CONTRACT AND/OR CONTRACTS, ACCORDING TO LAW, TO
10 UTILIZE THE RADIO SYSTEM OF THE CITY OF
11 AKRON/COUNTY OF SUMMIT, AND DECLARING AN
12 EMERGENCY.

13
14 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County
15 of Summit, and State of Ohio, that:

16
17 Section 1. The Mayor is hereby authorized to enter into a contract or contract, according to
18 law, to utilize the radio system of the City of Akron/County of Summit.

19
20 Section 2. The Director of Finance is authorized and directed to make payment for the same
21 from the General Fund, Police, Fire, Technical Services and Communications Departments, line
22 item Other Operations.

23
24 Section 3. Any ordinances or resolutions or portions of ordinances and resolutions
25 inconsistent herewith be and the same are hereby repealed, but any ordinances and resolutions
26 not inconsistent herewith and which have not previously been repealed are hereby ratified and
27 confirmed.

28
29 Section 4. It is found and determined that all formal actions of this Council concerning and
30 relating to the passage of this ordinance were taken in an open meeting of this Council and that
31 all deliberations of this Council and of any committees that resulted in those formal actions were
32 in meetings open to the public, in compliance with all legal requirements including Chapter 107
33 of the Codified Ordinances.

34
35 Section 5. This ordinance is hereby declared to be an emergency measure necessary for the
36 preservation of the public peace, health, safety, convenience and welfare of the City of Cuyahoga
37 Falls and the inhabitants thereof, and provided it receives the affirmative vote of two-thirds of the
38 members elected or appointed to Council, it shall take effect and be in force immediately upon its
39 passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest
40 period allowed by law.

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43 Passed: _____

President of Council

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Clerk of Council

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51 Approved _____

Mayor

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55 12/26/18

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4 CITY OF CUYAHOGA FALLS, OHIO

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6 ORDINANCE NO. - 2019
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8
9 AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO
10 ENTER INTO A CONTRACT OR CONTRACTS, ACCORDING TO LAW, FOR
11 THE CITY'S REQUIREMENTS FOR MAINTENANCE OF THE HEATING AND
12 AIR CONDITIONING SYSTEMS AND AUTOMATIC CONTROL SYSTEMS IN
13 MUNICIPAL BUILDINGS, AND DECLARING AN EMERGENCY.
14

15
16 BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County of Summit and State of Ohio, that:

17
18 Section 1. The Director of Public Service is hereby authorized to enter into a contract or contracts,
19 according to law, for the City's requirements for maintenance of the heating and air conditioning systems and
20 automatic control systems in municipal buildings.
21

22 Section 2. The Director of Finance is hereby authorized and directed to make payment for same from
23 funds properly appropriated to the various departments of the City for these purposes, according to an
24 apportionment of costs as between the departments.
25

26 Section 3. Any other ordinances or resolutions or portions of ordinances and resolutions inconsistent
27 herewith be and the same are hereby repealed, but any ordinances and resolutions not inconsistent herewith
28 and which have not previously been repealed are hereby ratified and confirmed.
29

30 Section 4. It is found and determined that all formal actions of this Council concerning and relating to
31 the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of
32 this Council and of any of its committees that resulted in such formal action, were in meetings open to the
33 public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the
34 Codified Ordinances.
35

36 Section 5. This ordinance is hereby declared to be an emergency measure necessary for the preservation
37 of the public peace, health, safety, convenience and welfare of the City of Cuyahoga Falls and the inhabitants
38 thereof, and provided it receives the affirmative vote of two thirds of the members elected or appointed to
39 Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor;
40 otherwise it shall take effect and be in force at the earliest period allowed by law.
41

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44 Passed: _____

President of Council

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48 _____
Clerk of Council

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52 Approved: _____

Mayor

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3 CITY OF CUYAHOGA FALLS, OHIO

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5 ORDINANCE NO. - 2019

6
7 AN ORDINANCE ESTABLISHING THE AUTHORIZED
8 STAFFING OF THE FIRE DEPARTMENT, AND
9 DECLARING AN EMERGENCY.

10
11 WHEREAS, Article III, Section 8 of the City Charter authorizes this Council
12 to provide for the authorized staffing of officers and employees in the Fire
13 Department; and

14
15 NOW, THEREFORE, BE IT ORDAINED by the City of Cuyahoga Falls,
16 County of Summit and State of Ohio, that:

17
18 Section 1. Subject to the sufficiency of annual or supplemental
19 appropriations for personal services in the Fire Department, the Fire
20 Department shall be composed of the following officers and other personnel:

21
22 Officers:

- 23 1 Chief
- 24 1 Assistant Chief
- 25 3 Captains
- 26 20 Lieutenants
- 27 48 Firefighters

28
29 Other Personnel:

- 30 1 Office Manager
- 31 1 Secretary I
- 32 1 Regular Part-Time Laborer
- 33 1 Temporary Part-Time Laborer

34
35 Section 2. Ordinance No. 106-2012, passed December 27, 2012, is hereby
36 repealed.

37
38 Section 3. Any other ordinances and resolutions or portions of ordinances
39 and resolutions inconsistent herewith are hereby repealed but any ordinances
40 and resolutions or portions of ordinances and resolutions not inconsistent
41 herewith and which have not previously been repealed are hereby ratified and
42 confirmed.

43
44 Section 4. It is found and determined that all formal actions of this Council
45 concerning and relating to the adoption of this ordinance were adopted in an
46 open meeting of this Council and all deliberations of this Council and any of its
47 committees that resulted in such formal action were in meetings open to the
48 public, in compliance with all legal requirements including Chapter 107 of the
49 Codified Ordinances.

51 Section 5. This ordinance is hereby declared to be an emergency measure
52 necessary for the preservation of the public peace, health, safety, convenience
53 and welfare of the City of Cuyahoga Falls and the inhabitants thereof and
54 provided it receives the affirmative vote of two-thirds of the members elected or
55 appointed to Council, it shall take effect and be in force immediately upon its
56 passage and approval by the Mayor; otherwise it shall take effect and be in force
57 at the earliest period allowed by law.

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60 Passed _____

President of Council

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Clerk of Council

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68 Approved: _____

Mayor

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4 CITY OF CUYAHOGA FALLS, OHIO

5
6 ORDINANCE NO. -2019

7
8 AN ORDINANCE AUTHORIZING THE MAYOR TO
9 ENTER INTO A COMMUNITY REINVESTMENT AREA
10 AGREEMENT WITH PORTAGE COMMUNITY BANK,
11 AND DECLARING AN EMERGENCY.
12
13

14 WHEREAS, the City of Cuyahoga Falls designated an O.R.C. Chapter 3735 Community
15 Reinvestment Area by virtue of Ordinance No. 95-2004 to encourage the development of real
16 property within the Cuyahoga River Community Reinvestment Area; and
17

18 WHEREAS, the City of Cuyahoga Falls has designated a certain area within City that has been
19 certified by the State of Ohio Development Service Agency (FKA Ohio Department of Development)
20 as a Community Reinvestment Area enabling it to exempt certain real property taxes imposed on
21 industry provided said industry creates or retains jobs and makes a significant investment within
22 the certified zone; and
23

24 WHEREAS, the City Council and the Administration wish to provide assistance to Portage
25 Community Bank for the redevelopment of 140 Portage Trail, Cuyahoga Falls, Ohio 44221, which
26 will be the bank’s first Summit County branch.
27

28 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County of
29 Summit, and State of Ohio, that:
30

31 Section 1. The Mayor is hereby authorized to enter into a Community Reinvestment Area (CRA)
32 Agreement with Portage Community Bank consistent with the terms in the proposed CRA
33 Application attached hereto as Exhibit A, to provide real property tax relief at the percentage and
34 length of abatement as stipulated in said Application to benefit the City and being consistent with
35 the objectives of this ordinance.
36

37 Section 2. Council further authorizes the Mayor, Director of Finance, Director of Community
38 Development, Director of Law and any other city officials, individually and/or collectively as may be
39 appropriate, to prepare and execute such other documents and do other things as are necessary
40 for and incidental to carrying out the requirements of this legislation consistent with the terms of
41 the attached Application.
42

43 Section 3. Any ordinances or resolutions or portions of ordinances and resolutions inconsistent
44 herewith be and the same are hereby repealed, but any ordinances and resolutions not
45 inconsistent herewith and which have not previously been repealed are hereby ratified and
46 confirmed.
47

48 Section 4. It is found and determined that all formal actions of this Council concerning and
49 relating to the adoption of this ordinance were adopted in an open meeting of this Council, and
50 that all deliberations of this Council and of any of its committees that resulted in such formal
51 action, were in meetings open to the public, in compliance with all legal requirements, to the extent
52 applicable, including Chapter 107 of the Codified Ordinances.
53

54 Section 5. This ordinance is hereby declared to be an emergency measure necessary for the
55 preservation of the public peace, health, safety, convenience and welfare of the City of Cuyahoga

56 Falls and the inhabitants thereof, and provided it receives the affirmative vote of two thirds of the
57 members elected or appointed to Council, it shall take effect and be in force immediately upon its
58 passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest
59 period allowed by law.

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62 Passed: _____
63 _____
64 President of Council

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67 Clerk of Council

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70 Approved: _____
71 _____
72 Mayor

73 12/26/18
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EXHIBIT A

PROPOSED AGREEMENT for Community Reinvestment Area Tax Incentives
between the
City of Cuyahoga Falls located in the County of Summit and:

Portage Community Bank

(Company Name)

1. a. Name of property owner, home or main office address, contact person, and telephone number (attach additional pages if multiple enterprise participants).

Portage Community Bank
Enterprise Name

Ann Durr
Contact Person

1311 East Main Street, Ravenna, Ohio 44266
Address

330.607.2247
Telephone Number

annhdurr@gmail.com
Contact Email

Project site:

140 Portage Trail, Cuyahoga Falls, Ohio 44221
Address

0220643
Parcel Number

Ann H. Durr
Contact Person

330.607.2247
Telephone Number

annhdurr@gmail.com
Contact Email

2. a. Nature of commercial/industrial activity (manufacturing, warehousing, wholesale or retail stores, or other) to be conducted at the site. Please be specific with details.

Full banking services, including retail and commercial.

- b. List primary 6 digit North American Industry Classification System (NAICS) #
Business may list other relevant SIC numbers.

522110

- c. If a consolidation, what are the components of the consolidation? (must itemize the location, assets, and employment positions to be transferred):

N/A

- d. Form of business of enterprise:

Corporation Partnership Proprietorship Other

3. Name of principal owner(s) or officers of the business.

Rick Coe, C.E.O.
Kevin Lewis, President
Connie Bennett, C.O.O.
Don Herman, C.F.O.

4. a. State the enterprise's current employment level at the proposed project site:

Full Time: 0 Part Time: 0

(To be considered full time the individual must work at least 35 hours per week.)

b. Will the project involve the relocation of employment positions or assets from one Ohio location to another? Yes No

c. If yes, state the locations from which employment positions or assets will be relocated and the location to where the employment positions or assets will be located:

N/A

d. State the enterprise's current employment level in Ohio (itemized for full and part-time and permanent and temporary employees):

	Permanent	Temporary
Full Time	54	0
Part Time	14	0

(To be considered full time the individual must work at least 35 hours per week.)

e. State the enterprise's current employment level for each facility to be affected by the relocation of employment positions or assets:

N/A

f. What is the projected impact of the relocation, detailing the number and type of employees and/or assets to be relocated?

N/A

5. Does the Property Owner Currently Owe:

a. Any delinquent taxes to the State of Ohio or a political subdivision of the state?

Yes No

b. Any moneys to the State or a state agency for the administration or enforcement of any environmental laws of the State? Yes No

c. Any other moneys to the State, a state agency or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law or not?

Yes No

d. If yes to any of the above, please provide details of each instance including but not limited to the location, amounts and/or case identification numbers.
N/A

6. Project Description. Be as detailed as possible:

Portage Community Bank is purchasing the Westfield Bank property located on the corner of Portage Trail and Second Street (140 Portage Trail), for \$1M, and plans to remodel the property with an additional investment of \$1M. The site will be a fully operating community bank, offering commercial and retail services six (6) days a week. The facility will include an ATM, night deposit, courier service and online banking capabilities.

7. Project will begin on February/March 2019 and be completed by Fall/Winter 2019 provided a tax exemption is provided.

8. a. Estimate the number of new employees the property owner will cause to be created at the facility that is the project site (job creation projection must be itemized by the name of the employer, full and part-time and permanent and temporary):

	Permanent	Temporary
Full Time	6	0
Part Time	2	0

(To be considered full time the individual must work at least 35 hours per week.)

b. State the time frame of this projected hiring: 6 to 18 months.

c. State proposed schedule for hiring (itemize by full and part-time and permanent and temporary employees):

All employees will be hired prior to the grand opening.

9. a. Estimate the amount of annual payroll such new employees will add (New annual payroll must be itemized by full and part-time and permanent and temporary new employees).

	Permanent		Temporary	
Full-time	\$	320,000	\$	0
Part-time	\$	30,000	\$	0
TOTAL:	\$	350,000	\$	0

(To be considered full time the individual must work at least 35 hours per week.)

b. Indicate separately the amount of existing annual payroll relating to any job retention claim resulting from the project: \$ N/A

10. An estimate of the amount to be invested by the enterprise to establish, expand, renovate or occupy a facility:

A. Acquisition of Land/Buildings	\$ 1,000,000
B. Additions/New Construction	\$ 500,000
C. Improvements to Existing Buildings	\$ 500,000
D. Machinery & Equipment	\$ 200,000
E. Furniture & Fixtures	\$ 50,000
F. Inventory	\$
Total New Project Investment	\$ 2,250,000

- 11.

- a. Business requests the following tax exemption incentives: 50 %
for 10 years covering the real property improvements as described above.

- b. Business's reasons for requesting tax incentives (be quantitatively specific as possible)

First opened in 1998, Portage Community Bank is a locally owned and operated community financial provider that serves the citizens and businesses of Portage County. Our mission is to utilize local ownership, decisions and people. Based on success in Ravenna and Kent, we are looking to expand into Summit County.

After reviewing several potential locations in neighboring municipalities, we feel that the recent redevelopment in downtown Cuyahoga Falls makes 140 Portage Trail the ideal location. With an overall investment of more than \$2M, this project will completely transform the corner of Portage Trail and Second Street, serving as a key anchor in the downtown, and furthering our motto of Neighbors Serving Neighbors.

In addition to this investment in what would otherwise be a vacant property, this project will create six full-time and two part-time jobs, with an overall annual payroll estimated at \$350,000. In everything that we do, Portage Community Bank will always take the extra step for our community, and we believe that our investment in this cornerstone of the downtown will serve as a catalyst for continued redevelopment efforts in the area.

Submission of this application expressly authorizes the City of Cuyahoga Falls to contact the Ohio Environmental Protection Agency to confirm statements contained within this application including item # 5 and to review applicable confidential records. As part of this application, the property owner may also be required to directly request from the Ohio Department of Taxation, or complete a waiver form allowing the Department of Taxation to release specific tax records to the local jurisdiction considering the request.

The Applicant agrees to supply additional information upon request. The Applicant affirmatively covenants that the information contained in and submitted with this application is complete and correct and is aware of the ORC Sections 9.66(C)(1) and 2921.13(D)(1) penalties for falsification which could result in the forfeiture of all current and future economic development assistance benefits as well as a fine of not more than \$1,000 and/or a term of imprisonment of not more than six months.

Portage Community Bank
Name of Property Owner

Market Leader
Title


Signature

11/2/18
Date