

NEW LEGISLATION

October 10, 2016

Temp. No.	Introduced	Committee	Description
A-79	10/10/16	PZ	An ordinance accepting the Planning Commission approval, findings and conditions of the final subdivision plat for the Board Drive-Figueroa Subdivision on Parcel 35-06119, and declaring an emergency.
A-80	10/10/16	Fin	A resolution accepting the amounts and rates of taxation as certified by the Summit County Budget Commission, authorizing the necessary tax levies, certifying such authorization to the County Fiscal Officer, and declaring an emergency.
A-81	10/10/16	Fin	An ordinance authorizing the Mayor to enter into a contract or contracts, without competitive bidding, with Motorola Solutions for the lease and/or purchase of replacement portable radios and all necessary accessories for use by the Police Department, and declaring an emergency.
A-82	10/10/16	Fin	An ordinance authorizing the Director of Finance to enter into a contract or contracts, without competitive bidding, with Wichert Insurance Services, Inc. for the professional services necessary to manage the City's risk management and insurance program and for the purchase of public entity insurance coverages, and declaring an emergency.
A-83	10/10/16	PI	A resolution consenting to the inspection of municipal bridges within the City of Cuyahoga Falls, by the State of Ohio, and declaring an emergency.

A-84

10/10/16 PA

An ordinance amending the Traffic Control File by providing for installation of various traffic control devices, and declaring an emergency.

CALENDAR

October 10, 2016

The following legislation will be up for passage at the Council Meeting on October 10, 2016.

Temp. No.	Introduced	Committee	Description
A-76	9/26/16	Fin	An ordinance providing for the issuance and sale of Notes in the maximum principal amount of \$2,150,000, in anticipation of the issuance of Bonds, for the purpose of paying a portion of the costs of constructing a community recreation center and acquiring real estate and interests in real estate therefor, and declaring an emergency.
A-77	9/26/16	Fin	An ordinance providing for the issuance and sale of Notes in the maximum principal amount of \$1,800,000, in anticipation of the issuance of Bonds, for the purpose of paying the costs of constructing waterlines in Graham Road, together with all appurtenances thereto, and declaring an emergency.
A-78	9/26/16	Fin	An ordinance authorizing the Director of Finance to create a Boston Township-City of Cuyahoga Falls Joint Economic Development District (JEDD) Fund, and declaring an emergency.

PENDING LEGISLATION

October 10, 2016

Temp. No.	Introduced	Committee	Description
A-76	9/26/16	Fin	An ordinance providing for the issuance and sale of Notes in the maximum principal amount of \$2,150,000, in anticipation of the issuance of Bonds, for the purpose of paying a portion of the costs of constructing a community recreation center and acquiring real estate and interests in real estate therefor, and declaring an emergency.
A-77	9/26/16	Fin	An ordinance providing for the issuance and sale of Notes in the maximum principal amount of \$1,800,000, in anticipation of the issuance of Bonds, for the purpose of paying the costs of constructing waterlines in Graham Road, together with all appurtenances thereto, and declaring an emergency.
A-78	9/26/16	Fin	An ordinance authorizing the Director of Finance to create a Boston Township-City of Cuyahoga Falls Joint Economic Development District (JEDD) Fund, and declaring an emergency.

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5 CITY OF CUYAHOGA FALLS, OHIO

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7 ORDINANCE NO. - 2016

8
9 AN ORDINANCE ACCEPTING THE PLANNING COMMISSION
10 APPROVAL, FINDINGS AND CONDITIONS OF THE FINAL
11 SUBDIVISION PLAT FOR THE BOARD DRIVE-FIGUEROA
12 SUBDIVISION ON PARCEL 35-06119, AND DECLARING AN
13 EMERGENCY.
14

15 WHEREAS, the Charter of the City of Cuyahoga Falls requires that all decisions made by the
16 Planning Commission be submitted to Council, and
17

18 WHEREAS, on October 4, 2016, the Planning Commission recommended approval of the Board
19 Drive-Figueroa subdivision on Parcel 35-06119 that includes the creation of two lots and the
20 construction of a T-type cul-de-sac on Board Drive, and
21

22 WHEREAS, such approval is given subject to conditions subsequent to be satisfied, and
23

24 WHEREAS, such approval is necessary to determine that the allotment is satisfactory, serves the
25 public interest, and is acceptable for recording.
26

27 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County of
28 Summit, and State of Ohio, that:
29

30 Section 1. The City Council approves the Board Drive-Figueroa Final Subdivision Plat on Parcel
31 35-06119 in Cuyahoga Falls, Ohio, in accordance with all Cuyahoga Falls General Development Code
32 regulations and as stipulated in the Codified Ordinances of the City of Cuyahoga Falls as approved by
33 the Planning Commission as per all plans and stipulations contained in Project File PMP-16-000032
34

35 Section 2. Any other ordinances or resolutions or portions of ordinances and resolutions
36 inconsistent herewith are hereby repealed, but any ordinances and resolutions not inconsistent
37 herewith and which have not previously been repealed are hereby ratified and confirmed.
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39 Section 3. It is found and determined that all formal actions of this Council concerning and
40 relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all
41 deliberations of this Council and of any of its committees that resulted in such formal action, were in
42 meetings open to the public, in compliance with all legal requirements, to the extent applicable,
43 including Chapter 107 of the Codified Ordinances.
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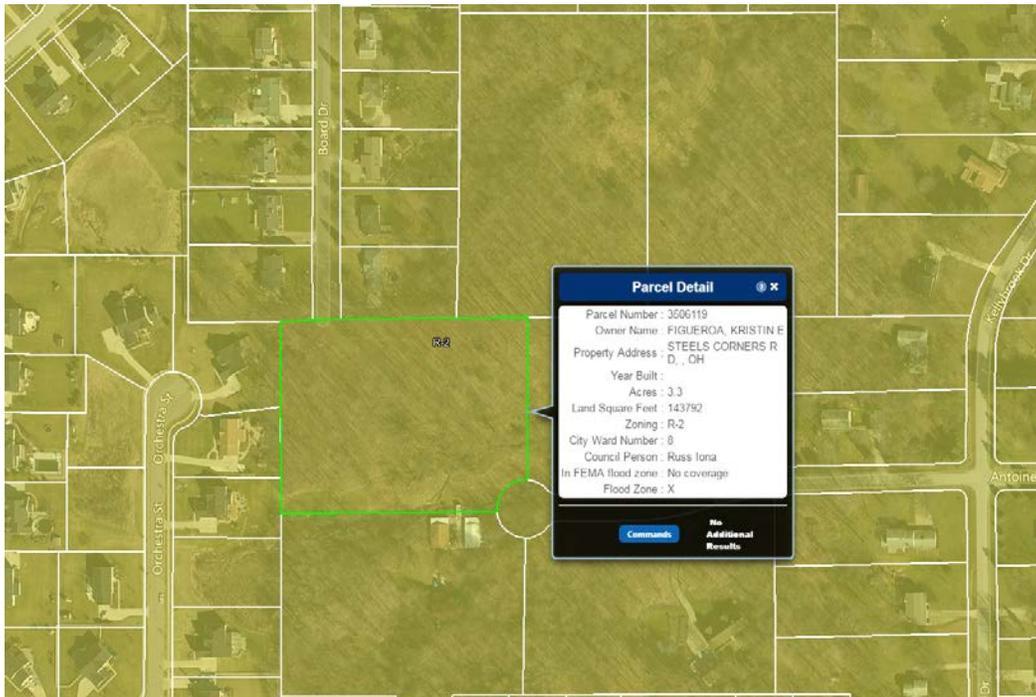
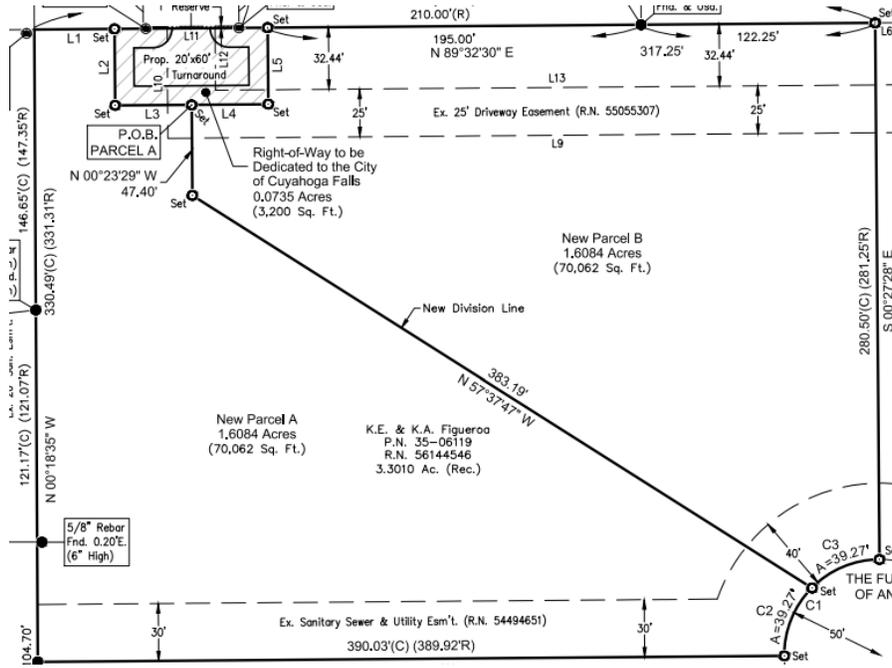
45 Section 4. This ordinance is hereby declared to be an emergency measure necessary for the
46 preservation of the public peace, health, safety, convenience and welfare of the City of Cuyahoga Falls
47 and the inhabitants thereof, for the reason that it is immediately necessary to permit timely and
48 appropriate development of this property, and provided it receives the affirmative vote of two thirds of
49 the members elected or appointed to Council, it shall take effect and be in force immediately upon its
50 passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period
51 allowed by law.
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54 Passed: _____
55 _____
56 President of Council

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58 Clerk of Council

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60 Approved: _____
61 _____
62 Mayor

62 10/10/16



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3 CITY OF CUYAHOGA FALLS, OHIO

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5 RESOLUTION NO. - 2016

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7 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES OF
8 TAXATION AS CERTIFIED BY THE SUMMIT COUNTY
9 BUDGET COMMISSION, AUTHORIZING THE NECESSARY
10 TAX LEVIES, CERTIFYING SUCH AUTHORIZATION TO THE
11 COUNTY FISCAL OFFICER, AND DECLARING AN
12 EMERGENCY.

13
14 WHEREAS, the City, in accordance with the provisions of law, has previously filed
15 Alternative Tax Budget Information with the Summit County Fiscal Officer for the fiscal year
16 beginning January 1, 2017; and

17
18 WHEREAS, on September 22, 2016, the Budget Commission of Summit County certified
19 its action thereon to the City, together with an estimate by the County Fiscal Officer of the
20 rate of each tax necessary to be levied by the City and what part thereof is without and what
21 part thereof is within the Charter tax limitation,

22
23 NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cuyahoga Falls,
24 County of Summit and State of Ohio, that:

25
26 Section 1. The amounts and rates of taxation as determined by the Budget Commission
27 in its certification, attached hereto as Exhibit "A", are hereby accepted.

28
29 Section 2. There shall be and hereby is levied on the tax duplicate of the said City the
30 rate of each tax necessary to be levied within and without the Charter limitation as follows:

Purpose	Amount to be Derived from Levies Inside Charter Limit	Amount Approved by Budget Commission outside Charter Limit	County Fiscal Officer's Estimate of Tax Rate to be Levied	
			Inside Charter Limit	Outside Charter Limit
General Fund	\$9,994,666		10.40	
Police Pension	288,308		.30	
Fire Pension	288,308		.30	

31
32
33 Section 3. The Clerk of Council is authorized and directed to forward a certified copy of
34 this resolution to the County Fiscal Officer.

35
36 Section 4. Any other ordinances and resolutions or portions of ordinances and
37 resolutions inconsistent herewith are hereby repealed, but any ordinances and resolutions
38 or portions of ordinances and resolutions not inconsistent herewith and which have not
39 previously been repealed are hereby ratified and confirmed.

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41 Section 5. It is found and determined that all formal actions of this Council concerning
42 and relating to the adoption of this resolution were adopted in an open meeting of this
43 Council and that all deliberations of this Council and of any of its committees that resulted

44 in such formal action were in meetings open to the public, in compliance with all legal
45 requirements including Chapter 107 of the Codified Ordinances.

46
47 Section 6. This resolution is hereby declared to be an emergency measure necessary for
48 the preservation of the public peace, health, safety, convenience and welfare of the City of
49 Cuyahoga Falls and the inhabitants thereof and provided it receives the affirmative vote of
50 two-thirds of the members elected or appointed to Council, it shall take effect and be in force
51 immediately upon its passage and approval by the Mayor; otherwise it shall take effect and
52 be in force at the earliest period allowed by law.

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56 Passed: _____

President of Council

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Clerk of Council

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64 Approved: _____

Mayor

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68 10/10/16

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Exhibit A

SUMMIT COUNTY BUDGET COMMISSION CERTIFICATION OF TAX LEVY
(ORC Sections 5705.34 & 5705.35)

POLITICAL ENTITY: CUYAHOGA FALLS CITY
ESTIMATE

1. RES/AG REAL VALUE	707,180,150
2. OTHER REAL VALUE	244,859,310
3. TOTAL RES/AG & OTHER REAL VALUE	952,039,460
4. PUBLIC UTILITY PERSONAL VALUE	8,986,090
5. TOTAL REAL & PUBLIC UTILITY VALUE	961,025,550

Tax Year 2016/Collection Year 2017

THE VALUATIONS AND TAX RATES REFLECT TAX YEAR 2016/COLLECTION YEAR 2016

LEVIES INSIDE and OUTSIDE 10 MILL LIMITATION, INCLUSIVE OF DEBT LEVIES

Date: September 22, 2016 (Revised to reflect official Budget Commission approval)

FUND TYPE CLT FUND #	PURPOSE	Authorized by the Voters on Ballot MO/DAYR	Number of Years Levy to Run	Tax Year		Collection Year	Maximum Rate Authorized to be Levied	REDUCTION FACTOR	EFFECTIVE RATE TO BE LEVIED	RES/AG	OTHER	PUBLIC UTILITY	TOTAL	ROLL BACK
				Begins/Ends	Begins/Ends									
GENERAL 01 00	Charter Inside						10.40		10.400000 10.400000	\$7,354,674	\$2,546,537	\$93,455	\$9,994,666	Y
POLICE PENSION 32 00	Charter Inside						0.30		0.300000 0.300000	\$212,154	\$73,458	\$2,696	\$288,308	Y
FIRE PENSION 33 00	Charter Inside						0.30		0.300000 0.300000	\$212,154	\$73,458	\$2,696	\$288,308	Y
TOTALS							11.00		11.000000 11.000000	\$7,778,982	\$2,693,453	\$98,847	\$10,571,282	

NOTE: The ROLLBACK column added to this certificate represents the recently passed state budget, beginning with tax year 2013 the ten and two and one-half percent rollbacks will no longer apply to new levies that are enacted after the August 2013 election. These non-qualifying levies include additional levies, the increase portion of renewal with increase levies, and the full effective millage of replacement levies. Levies that will continue to qualify for application of the rollbacks are levies approved at or before the August 2013 election, inside and charter millage as they appear on the 2013 tax list, renewals of qualified levies, and the substitute of qualified school district emergency levies under Revised Code section 5705.199. In this column the Y indicates the levy qualifies for the 10% and 2 1/2% rollback. The N indicates the levy does not qualify for the 10% and 2 1/2% rollback.

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4 CITY OF CUYAHOGA FALLS, OHIO

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6 ORDINANCE NO. - 2016

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8 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER
9 INTO A CONTRACT OR CONTRACTS, WITHOUT
10 COMPETITIVE BIDDING, WITH MOTOROLA SOLUTIONS FOR
11 THE LEASE AND/OR PURCHASE OF REPLACEMENT PORTABLE
12 RADIOS AND ALL NECESSARY ACCESSORIES FOR USE
13 BY THE POLICE DEPARTMENT, AND DECLARING AN
14 EMERGENCY.

15
16 WHEREAS, the Police Department proposes to replace all portable radios, and;

17
18 WHEREAS, the operability of police emergency radio communications is critical
19 to the safety of the public and police employees; and

20
21 WHEREAS, the quote received from Motorola Solutions includes an additional
22 discount, which is below the pricing on the state bid list.

23
24 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga
25 Falls, County of Summit and State of Ohio, that:

26
27 Section 1. The Mayor is hereby authorized to enter into a contract or contracts,
28 without competitive bidding, with Motorola Solutions, for the lease and/or purchase of
29 portable radios and all necessary accessories.

30
31 Section 2. The Director of Finance is hereby authorized and directed to make
32 payment for same from the Capital Projects Fund, line item Capital Outlay.

33
34 Section 3. Any other ordinances and resolutions or portions of ordinances and
35 resolutions inconsistent herewith are hereby repealed, but any ordinances and
36 resolutions or portions of ordinances and resolutions not inconsistent herewith and
37 which have not previously been repealed are hereby ratified and confirmed.

38
39 Section 4. It is found and determined that all formal actions of this Council
40 concerning and relating to the adoption of this ordinance were adopted in an open
41 meeting of this Council and that all deliberations of this Council and of any of its
42 committees that resulted in such formal action were in meetings open to the public, in
43 compliance with all legal requirements including Section 121.22 of the Ohio Revised
44 Code.

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46 Section 5. That this ordinance is hereby declared to be an emergency measure
47 necessary for the preservation of the public peace, health, safety, convenience and
48 welfare of the City of Cuyahoga Falls and the inhabitants thereof, and provided it
49 receives the affirmative vote of two-thirds of the members elected or appointed to
50 Council, it shall take effect and be in force immediately upon its passage and approval

51 by the Mayor; otherwise it shall take effect and be in force at the earliest period
52 allowed by law.

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55 Passed: _____
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57 President of Council

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61 Clerk of Council

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63 Approved: _____
64 _____
65 Mayor

65 10/10/16
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5 CITY OF CUYAHOGA FALLS, OHIO

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7 ORDINANCE NO. - 2016

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9 AN ORDINANCE AUTHORIZING THE DIRECTOR OF
10 FINANCE TO ENTER INTO A CONTRACT OR
11 CONTRACTS, WITHOUT COMPETITIVE BIDDING, WITH
12 WICHERT INSURANCE SERVICES, INC. FOR THE
13 PROFESSIONAL SERVICES NECESSARY TO MANAGE
14 THE CITY'S RISK MANAGEMENT AND INSURANCE
15 PROGRAM AND FOR THE PURCHASE OF PUBLIC
16 ENTITY INSURANCE COVERAGES, AND DECLARING
17 AN EMERGENCY.
18
19

20 BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County of Summit
21 and State of Ohio, that:
22

23 Section 1. The Director of Finance is hereby authorized to enter into a contract or
24 contracts, without competitive bidding, with Wichert Insurance Services, Inc., on the
25 basis of its proposal dated October 7, 2016, for the professional services necessary to
26 manage the City's risk management and insurance program, including purchase of
27 comprehensive public entity insurance coverages, for a period of one year.
28

29 Section 2. The Director of Finance is hereby authorized and directed to make
30 payment for same from funds properly appropriated to the various departments of
31 the City for these purposes, according to an apportionment of costs as between the
32 departments.
33

34 Section 3. Any other ordinances or resolutions or portions of ordinances and
35 resolutions inconsistent herewith are hereby repealed, but any ordinances and
36 resolutions not inconsistent herewith and which have not previously been repealed
37 are hereby ratified and confirmed.
38

39 Section 4. It is found and determined that all formal actions of this Council
40 concerning and relating to the adoption of this ordinance were adopted in an open
41 meeting of this Council, and that all deliberations of this Council and of any of its
42 committees that resulted in such formal action, were in meetings open to the public,
43 in compliance with all legal requirements, to the extent applicable, including Chapter
44 107 of the Codified Ordinances.
45

46 Section 5. This ordinance is hereby declared to be an emergency measure
47 necessary for the preservation of the public peace, health, safety, convenience and
48 welfare of the City of Cuyahoga Falls and the inhabitants thereof, for the reason that

49 it is immediately necessary to purchase public entity insurance coverages, and
50 provided it receives the affirmative vote of two thirds of the members elected or
51 appointed to Council, it shall take effect and be in force immediately upon its
52 passage and approval by the Mayor; otherwise it shall take effect and be in force at
53 the earliest period allowed by law.

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56 Passed: _____
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58 President of Council

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61 Clerk of Council

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64 Approved: _____
65 _____
66 Mayor

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4 CITY OF CUYAHOGA FALLS, OHIO

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6 RESOLUTION NO. - 2016

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8 A RESOLUTION CONSENTING TO THE INSPECTION OF
9 MUNICIPAL BRIDGES WITHIN THE CITY OF CUYAHOGA
10 FALLS, BY THE STATE OF OHIO, AND DECLARING AN
11 EMERGENCY.

12
13 WHEREAS, the State of Ohio has identified the need for and proposes Bridge Inspection
14 Program Services, including, but not limited to bridge load rating calculations, scour
15 assessments, bridge inspection, and fracture critical plan development, identified as PID No.
16 102554.

17
18 NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cuyahoga Falls,
19 County of Summit and State of Ohio, that:

20
21 Section 1. This Council hereby consents to Bridge Inspection Program Services,
22 including, but not limited to bridge load rating calculations, scour assessments, bridge
23 inspection, and fracture critical plan development, identified as PID No. 102554 by the
24 State of Ohio, Department of Transportation.

25
26 Section 2. This Council’s consent is granted with the following understanding:

- 27
28 A. The State shall assume and bear 100% of all the cost for Bridge
29 Inspection Program Services requested by the City and agreed to by the
30 State. Eligible Bridge Inspection Services are described in the
31 Consultant’s Scope of Services Task Order Contract (Exhibit A).
32 B. The City agrees to pay 100% of the cost of those features which are not
33 included in Exhibit A.
34 C. The City agrees that all right-of-way required for the described project will
35 be made available in accordance with current State and Federal
36 regulations.

37
38 Section 3. The Director of Public Service is authorized to enter into contracts with the
39 Director of Transportation which are necessary to complete the above described project.

40
41 Section 4. The Clerk of Council is hereby directed to transmit to the Director of
42 Transportation a certified copy of this Ordinance.

43
44 Section 5. It is found and determined that all formal actions of this Council concerning
45 and relating to the adoption of this resolution were adopted in an open meeting of this
46 Council, and that all deliberations of this Council and of any of its committees that resulted
47 in such formal action, were in meetings open to the public, in compliance with all legal
48 requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

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Section 6. This resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the City of Cuyahoga Falls and the inhabitants thereof, and provided it receives the affirmative vote of two thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

Passed: _____
President of Council

Clerk of Council

Approved: _____
Mayor

10/10/16
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Scope of Services Meeting Date: **/**/**
Approved Final Scope of Services Minutes Date: **/**/**

GENERAL ENGINEERING SERVICES Central Office, Office of Structural Engineering Scope of Services

The CONSULTANT may be required to perform the following services on a task order type basis for bridges designated by regulation or by agreement as City or Village inspection responsibility. Consultants must be prequalified for Level 1 Bridge Inspection services, which may include but are not limited to the following:

Task 1 - Scour Tasks

- Task 1A - Scour Critical Assessment
- Task 1B - Scour Plan-of-Action
- Task 1C – Scour Analysis

Task 2 - Load Rating Tasks

- Task 2A - Field Measurements for Load Rating
- Task 2B - Load Rating Calculations

Task 3 – SMS Structure Inventory and Review

Task 4 – Inspection Procedures

- Task 4A - Fracture Critical Plan
- Task 4B – Underwater Inspection Procedures

Task 5 - Bridge Inspection

- Task 5A – Routine Bridge Inspection
- Task 5B – Fracture Critical Inspection
- Task 5C – Underwater Dive Inspection

Services shall be conducted in accordance with the following:

- ODOT Manual of Bridge Inspection, Latest Version
- Hydraulic Engineering Circulars 18, 20 and 23
- The Manual for Bridge Evaluation, Second Edition 2013 interim with revisions, AASHTO Publication
- Bridge Inspector's Reference Manual, FHWA NHI Publication Number: 12-049, Publication Year: 2012
- Underwater Bridge Inspection, FHWA Publication Number: FHWA NHI-10-027, Publication Year: 2010
- ODOT SMS Bridge and Inventory Coding Guide, Latest Version
- ODOT Bridge Design Manual, Latest Version

All work shall be performed on an actual cost basis. The CONSULTANT shall maintain a project cost accounting system that will segregate costs for individual task orders.

The duration of the agreement will be thirty-six (36) months from the authorization date of the agreement.

The Department will be performing an annual Quality Assurance Review (QAR) for each selected consultant in accordance with Manual of Bridge Inspection to ensure accuracy and consistency of the inspection and documentation in SMS. This typically includes an office and field review.

The project will be divided in to four (4) sub-projects (SP). A CONSULTANT will be selected for each sub-project. Municipalities opted into the previous inspection program will have the option to renew their legislation. The sub-projects have the following general geographic areas, category characteristics, and maximum contract values for the municipalities with with municipal inspection responsibility obtained from SMS data as of July 2016:

Project: SP01 - District (1, 2, &3), Total Structures = 406*

Type	Span =< 20'	20' < Span =< 60'	60' < Span =< 200'	Span > 200'	Total
Single Span	157	149	21	0	327
Multi-Span	20	19	27	13	79
Culvert	116	33	0	0	149
Truss	0	7	14	0	3
Underwater Inspection	0	0	0	0	0
Fracture Critical Inspection	0	2	2	0	4

* Level 1 bridge inspection structures

Project: SP02 - District (4, 11, &12), Total Structures = 211*

Type	Span =< 20'	20' < Span =< 60'	60' < Span =< 200'	Span > 200'	Total
Single Span	70	71	20	0	161
Multi-Span	6	7	22	15	50
Culvert	51	23	1	0	75
Truss	13	12	38	0	6
Underwater Inspection	0	0	0	1	1
Fracture Critical Inspection	0	1	4	0	5

* Level 1 Bridge Inspection structures

Project: SP03 - District (5, 6, &10), Total Structures = 285*

Type	Span =< 20'	20' < Span =< 60'	60' < Span =< 200'	Span > 200'	Total
Single Span	104	99	24	0	227
Multi-Span	4	6	31	17	58
Culvert	72	32	4	0	108
Truss	0	0	54	0	7
Underwater Inspection	0	0	0	1	1
Fracture Critical Inspection	0	0	7	0	7

* Level 1 bridge inspection structures

Project: SP04 - District (7, 8 &9), Total Structures = 377*

Type	Span =< 20'	20' < Span =< 60'	60' < Span =< 200'	Span > 200'	Total
Single Span	121	118	22	0	261
Multi-Span	23	44	37	12	116
Culvert	109	86	4	0	199
Truss	0	7	21	12	5
Underwater Inspection	0	0	1	0	1
Fracture Critical Inspection	0	2	3	1	6

* Level 1 bridge inspection structures

Please note that the total number of structure types is estimated based on current SMS data and may be adjusted when tasks are assigned. The estimated annual contract price value for each sub-project is as follows:

SP01 \$280,000
SP02 \$200,000
SP03 \$230,000
SP04 \$290,000

CONSULTANT shall clearly designate in the letter of intent the SP(s) they wish to be considered for.

Three (3) copies of the letter of intent shall be submitted. The letter of intent shall demonstrate that the CONSULTANT has a clear understanding of the scope of services.

Price Proposal Due Date: **//****

UNDERSTANDING

1. Inspections shall be completed by firms prequalified with ODOT for Level 1 bridge inspection with full time staff according to Manual of Bridge Inspection.

2. All reports and records compiled under this agreement shall become the property of the City or Village and shall be housed in the City or Village. ODOT shall receive an electronic copy of plans, analysis files, reports and other items mentioned below.

- a) CONSULTANT shall perform all applicable updates to SMS with new or revised information for structure inventory and appraisal data, inspections, scour, fracture critical members, and load ratings.
- b) CONSULTANT shall submit copies of all reports and calculations electronically, or in hard copies when requested, to the City or Village for inclusion in their bridge records.
- c) This includes, as applicable, a printed copy of the inspection report, Scour Plan-of-Action, Fracture Critical Plan, load rating report, gusset plate analysis, inspection procedures, and field measurement notes, digital pictures as well as a reproducible digital data file (.pdf, .doc, and .xls formats).

3. Copies of all transmittal letters related to this Task Order shall be submitted to Central Office, Office of Structural Engineering.

- a) When required, CONSULTANTS shall locate the original construction plans, as-built, and shop drawings from archive locations specified by the municipality and upload them onto SMS.

Services to be furnished by CONSULTANT may include:

TASK 1 - SCOUR TASKS

Task 1A – Scour Critical Susceptibility NBIS Item 113) - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection. Deliverables include field notes, a completed Scour Critical Assessment Checklist as per Appendix I of the 2014 Manual of Bridge Inspection, and any other reference material needed for the bridge owner to properly maintain their bridge files.

Task 1B - Scour Plan-of-Action - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection Appendix H for the scope of this task. Deliverables include a completed Scour Plan-of-Action, field notes, calculations, and any other reference material needed by bridge owner to maintain bridge files.

TASK 2 – LOAD RATING TASKS

Task 2A - Field Measurements for Load Rating - Should no plans exist or if additional information is required, each main member shall be field measured for load rating. The condition of the member should be noted on the field documentation. All measurements shall be included in the load rating report.

Task 2B - Load Rating Calculations – A bridge carrying vehicular traffic shall be rated to determine the safe load carrying capacity. The CONSULTANT shall review existing bridge plans and inspection reports and other inspection information such as photographs and estimates of section loss for bridge members and connections. The analysis for existing structures shall be performed for AASHTO HS20-44 [MS 18] (truck, lane, & military) loading for both inventory and operating levels, and for the four Ohio Legal Loads including the special hauling vehicles (2F1, 3F1, 4F1, and 5C1, SU4, SU5, SU6, SU7, and NRL) at operating level. The CONSULTANT shall try to complete the load rating analysis utilizing BrR (Virtis) at first. Hand-calculations or Spreadsheets if BrR is not applicable. The BrR analysis file, other load rating files, and BR100 shall be included with the submittal to OSE.

The inventory and operating ratings shall be coded as per the most recent version of the ODOT Bridge Inventory Coding Guide. Update SMS Inventory with the load rating results and upload BR100 pdf file.

The electronic deliverable shall include if applicable an Excel spreadsheet or other files used for analysis for each bridge which shall include the member areas, member capacities both with and without section loss, influence lines (can be the ordinates or graph of the lines), dead loads and dead load stresses in members, live loads and live

load stresses in members for all truck loadings and the load ratings of the members. Truck loadings to be used for the ratings are specified in BDM Section 900.

The Load Rating Report shall be prepared by a registered or non-registered engineer and it shall be checked, signed, sealed and dated by an Ohio Registered Professional Engineer.

The Load Rating Report shall explain the method used to calculate the load rating of each bridge.

AASHTO Load Factor Rating (LFR) shall be utilized for all bridges not designed by Load and Resistance Factor Design. AASHTO Load and Resistance Factor Rating (LRFR) shall be utilized for all structures designed for HL93 loading.

Load Rating Report Submittal to the City or Village shall include:

- a. Two (2) printed copies and one electronic pdf copy of the Load Rating Report for each bridge.
- b. Final summary of inventory and operating ratings for each member and the overall ratings of the structure shall be presented for each live load truck. An acceptable format is ODOT form BR-100.
- c. Analysis program input files. Both input and output files shall be submitted when programs other than BrR or spreadsheets are used.
- d. All calculations related to the load rating.

TASK 3 – SMS STRUCTURE INVENTORY AND REVIEW

The scope of this task includes a limited review of the structure inventory data in the ODOT SMS. In general, the CONSULTANT shall review specific existing ODOT bridge inventory records (as provided by the City and approved by ODOT) of the designated bridge. The CONSULTANT may download the inventory report, which contains inventory data for each bridge on file with ODOT from the ODOT website. The CONSULTANT shall verify this data and determine if the ODOT SMS structure file information needs changing. If no changes are necessary then no SMS inventory needs to be filled out. If changes are necessary, the scope of this task shall also include completing and filing inventory updates (and supplements, as needed) in SMS. The CONSULTANT shall refer to the ODOT Office of Structural Engineering Inventory and Coding Guide of SMS for inventory coding details.

TASK 4 – INSPECTION PROCEDURES

Task 4A – Fracture Critical Plan – A Fracture Critical Member Plan and inspection procedure shall be developed and updated. For more details, refer to Chapter 4: Inspection Types in the Manual of Bridge Inspection. It shall include:

1. Sketches of the superstructure with locations of all fatigue and fracture prone details identified.
 - a. Use framing plan or schematic with detail locations labeled and a legend explaining each labeled item on the scheme.
 - b. Use an elevation view for trusses.
 - c. Classify similar fatigue/fracture prone details as types (e.g. end of partial cover plate).
2. A table or location of important structural details indicating:
 - a. Type of detail (e.g. end of partial cover plate, short web gap, etc.)
 - b. Location of each occurrence of detail
 - c. AASHTO Fatigue Category of detail
 - d. Identify retrofits previously installed
3. Risk Factors Influencing the inspector access.

Photos and sketches shall be properly referenced. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 4B – Underwater Inspection Procedures – An underwater inspection procedure shall be developed. For more details, refer to Chapter 4: Underwater Inspections in the Manual of Bridge Inspection.

TASK 5 – BRIDGE INSPECTION

Task 5A – Routine Bridge Inspection (SMS Input) - Perform a routine field inspection of the structure to determine the general condition. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task. Section 1111 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) modified 23 U.S.C.144, requires Ohio to report bridge element level data for NBIS bridges on the National Highway System (NHS) to FHWA. A condition rating or element level inspection will be assigned. This task includes: Condition Rating Inspection for non-NBI structures, Condition Rating Inspection for NBI structures, and Element Level Inspection for NBI classified as NHS.

Task 5B – Fracture Critical Inspection - Perform a fracture critical field inspection of fracture critical items. The CONSULTANT shall update the FCM inspection procedure with current photos and descriptions. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 5C – Underwater Dive Inspection – Perform Underwater/ In-Water inspection of substructure units according to the cycle shown in SMS. Emergency underwater inspection may arise for specific structures over the duration of the contract period. Work shall be done in accordance with the reference manuals and inspection procedure. Scour risk shall be evaluated after field and data collection.

Agreement Administration Procedures

- I. Type I Task Order Notification and Authorization Procedures for task orders less than \$10,000 with a well-defined scope of services**
- A. Central Office will identify a task order, assign a task order number and develop a detailed scope of services.
 - B. Central Office will authorize the CONSULTANT to perform the task by standard authorization letter that includes:
 - 1. A detailed scope of services for the task order.
 - 2. The completion time from authorization.
 - 3. The maximum compensation (including net fee).
 - a. The net fee shall be calculated as 11% of actual cost (labor + overhead + direct non-salary expenses). Subconsultant net fees shall be calculated in the same manner but the prime CONSULTANT shall not earn net fees on subconsultant costs.
- II. Type II Task Order Proposal Request, Review and Authorization Procedures for task orders greater than \$10,000**
- A. Central Office will identify a task order, assign a task order number and develop a detailed scope of services
 - B. Central Office will prepare a request for a task order proposal in the format included herein and transmit it to the CONSULTANT. Review of the task order request and task order proposal preparation are allowable costs and shall be shown as a separate line item in the proposal.
 - C. Standard Proposal Format - Each Task Order Proposal shall include the following elements:
 - 1. Letter of transmittal with reference to include:
 - a. Central Office General Engineering Services Agreement
 - b. PID No.
 - c. Agreement No.
 - d. Task Order No.

The project for which the task order is being performed shall NOT be in the letter of transmittal reference, but shall be referenced in the body of the letter.
 - 2. All other proposal requirements shall conform to Chapter 6, Price Proposals for Agreements and Modifications, of the current Specifications for Consulting Services.
 - 3. Appendix A of the CONSULTANT's proposal shall include the task order proposal request transmitted to the CONSULTANT by the District.
 - D. Central Office will review the CONSULTANT's proposal for:
 - 1. Adherence to submittal requirements.
 - 2. Compliance with the scope of services.
 - 3. Mathematical accuracy.
 - 4. Labor hours and rates.
 - 5. Net fee percentage.
 - E. Central Office will resolve any issues with the CONSULTANT and obtain a revised proposal (if necessary).
 - F. Central Office will authorize the CONSULTANT to proceed with the task.

III. Task Order Identification and Numbering

- A. The task order numbering system shall be a three component series consisting of the Sub-Project (SP) number assigned to each consultant under this PID, second number is for the year, third is for sequential number of task orders.
 - 1. For example, the first task order issued in in 2017 for SP01 is SP01-2017(1).
 - a. Continuing task orders on that project would be numbered SP01-2017(2).
 - 2. A new task order number shall be assigned rather than increase the fee of an existing task order.

IV. Invoice and Project Schedule Requirements

- A. The CONSULTANT shall provide monthly invoices and project schedules in the format transmitted with the executed agreement. Each invoice shall include all task orders authorized, a summary of the total amount authorized, the total amount invoiced and appropriate project schedules.

Authorization to Proceed - Type I Task Order

Consultant Name and Address

Re: Central Office, Office of Structural Engineering
General Engineering Services Agreement
PID No.
Agreement No.
Task Order Number (FIPS Code) - (Number)

Dear Consultant:

Effective this date you are hereby authorized to proceed with the subject task order.

Project Identification

- a. Bridge List
- b. Tasks required on each bridge

Services Requested

(Detailed description of services required.)

Documents Furnished by the Agency (attached)

Additional Scope of Services Notes

Task Order Completion Time

___ days from Notice to Proceed.

Prime Compensation

The State agrees to compensate the CONSULTANT for the performance of the task order specified in accordance with Agreement No. _____, as follows:

Actual costs plus a net fee. The Maximum Prime Compensation shall not exceed _____ (\$ _____). The net fee shall be calculated as 11% of actual cost (labor + overhead + direct non-salary expenses). Subconsultant net fees shall be calculated in the same manner but the prime CONSULTANT shall not earn net fees on subconsultant costs.

Please address your written acknowledgment of this communication to:

Omar Abu-Hajar

Omar.Abu-Hajar@dot.ohio.gov

Office of Structural Engineering
Ohio Department of Transportation
1980 West Broad Street
3rd Floor - Mail Stop 5180
Columbus, OH 43223-1102

Respectfully,

cc: Tim Keller, file

Request for Task Order Proposal - Type II Task Order

Consultant Name and Address

Re: Central Office, Office of Structural Engineering
General Engineering Services Agreement
PID No.
Agreement No.
Task Order Number SPOX - (Number)

Dear Consultant:

Please provide a cost proposal for the subject task order as follows:

Project Identification

- a. Bridge List
- b. Tasks required on each bridge

Services Requested

(Detailed description of services required.)

Documents Furnished by the State (attached)

Additional Scope of Services Notes

Task Order Completion Time

___ days from Notice to Proceed.

Due date for Cost Proposal:

Please submit your proposal to:

Omar Abu-Hajar

Omar.Abu-Hajar@dot.ohio.gov

Office of Structural Engineering
Ohio Department of Transportation
1980 West Broad Street
3rd Floor - Mail Stop 5180
Columbus, OH 43223-1102

Respectfully,

cc: Tim Keller, file

If you have any questions or comments regarding this request, please contact this office prior to submitting your proposal.

Respectfully,

Attachments:

cc: file

Authorization to Proceed - Type II Task Order

Consultant Name and Address

Re: Central Office, Office of Structural Engineering
General Engineering Services Agreement
PID No.
Agreement No.
Task Order Number SP0X-(Number)

Dear Consultant:

Reference is made to your task order proposal dated _____, requesting compensation for the identified task.

Effective this date you are hereby authorized to proceed with the subject task order.

Prime Compensation

The State agrees to compensate the CONSULTANT for the performance of the task order specified in accordance with Agreement No. _____, as follows:

Actual costs plus a net fee of _____ (\$ _____). The maximum prime compensation shall not exceed _____ (\$ _____).

Please address your written acknowledgment of this communication to:

Omar Abu-Hajar

Omar.Abu-Hajar@dot.ohio.gov

Office of Structural Engineering
Ohio Department of Transportation
1980 West Broad Street
3rd Floor - Mail Stop 5180
Columbus, OH 43223-1102

Respectfully,

cc: Tim Keller, file

3
4
5 CITY OF CUYAHOGA FALLS, OHIO

6
7 ORDINANCE NO. - 2016

8
9 AN ORDINANCE AMENDING THE TRAFFIC CONTROL
10 FILE BY PROVIDING FOR INSTALLATION OF VARIOUS
11 TRAFFIC CONTROL DEVICES, AND DECLARING AN
12 EMERGENCY.

13
14 WHEREAS, site-specific traffic control regulations of the City are established and
15 maintained in the "Traffic Control File," a document established and maintained by the
16 Chief of Police pursuant to Chapter 305 of the Codified Ordinances, and

17
18 WHEREAS, Section 305.02 of said Chapter requires that amendments to the Traffic
19 Control File be made only through legislation passed by City Council.

20
21 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls,
22 County of Summit, and State of Ohio, that:

23
24 Section 1. Upon the recommendation of the Traffic Committee, the Traffic Control
25 File is hereby amended as follows:

- 26
- 27 1. Change the speed limit on State Road from 45 mph to 35 mph between
- 28 Quick Road and the northern City limits.
- 29 2. Add the following streets as designated truck routes under Codified
- 30 Ordinance 339.02:
- 31 Steels Corners Road
- 32 Akron-Peninsula Road
- 33 Wyoga Lake Road
- 34 Seasons Road
- 35 Marc Drive
- 36 Remington Road
- 37 Cavalier Trail
- 38 Bath Road – State Road to Graham Road
- 39 Hudson Drive
- 40 Bailey Road – Front Street to Munroe Falls Avenue
- 41 Munroe Falls Avenue – Bailey Road to Portage Trail
- 42 Newberry Street
- 43 Main Street
- 44 3. Add signage designating bike lanes on Chart Road from State Road to
- 45 Northampton Road and along Front Street from Broad Boulevard to Prospect
- 46 Street.
- 47 4. Prohibit parking on Front Street 100 feet south of Sacket on the west side of
- 48 the street.
- 49

50 Section 2. The Chief of Police is hereby authorized and directed to note in the
51 Traffic Control File the proper legends.

52
53 Section 3. The Mayor is hereby authorized and directed to cause the installation
54 or removal of the proper signage reflecting the above amendments.
55

56 Section 4. Any other ordinances and resolutions or portions of ordinances and
57 resolutions inconsistent herewith are hereby repealed but any ordinances and
58 resolutions or portions of ordinances and resolutions not inconsistent herewith and
59 which have not been previously repealed are hereby ratified and confirmed.
60

61 Section 5. It is found and determined that all formal actions of this Council
62 concerning and relating to the adoption of this ordinance were adopted in an open
63 meeting of this Council and that all deliberations of this Council and of any of its
64 committees that resulted in such formal action were in meetings open to the public, in
65 compliance with all legal requirements including Chapter 107 of the Codified
66 Ordinances.
67

68 Section 6. This ordinance is hereby declared to be an emergency measure
69 necessary for the preservation of the public peace, health, safety, convenience and
70 welfare of the City of Cuyahoga Falls and the inhabitants thereof and provided it
71 receives the affirmative vote of two-thirds of the members elected or appointed to
72 Council, it shall take effect and be in force immediately upon its passage and approval
73 by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed
74 by law.
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76
77 Passed: _____
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_____ President of Council

_____ Clerk of Council

Approved: _____
_____ Mayor

10/3/16

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