

# City of Cuyahoga Falls

## Block Party Permit Application

### Requirements and Guidelines

1. Complete the City of Cuyahoga Falls “Block Party Permit Application”. Applications shall be filed no less than ten days before the time of the requested closure.
2. Complete the attached “Block Party Barricade Deposit Form”. The Street Department will drop off the required barricades the Friday before the event and will pick up the following Monday.
3. Collect signatures from one (1) adult who resides at each home whose driveway access will be affected by the closure. Please note: you are required to obtain signatures from at least 60% of the homes affected.
4. A \$50 equipment deposit is required in the form of a check or money order (we cannot accept cash) made payable to: The City of Cuyahoga Falls. The deposit must be received no less than ten days before the time of requested closure. If you have any questions, please call: (330) 971-8208.
5. Return the following for approval to: NECCO (Neighborhood Excellence, Communications, and Community Outreach), 2310 Second Street, Cuyahoga Falls, OH 44221.

\_\_\_\_\_ Block Party Permit Application  
\_\_\_\_\_ Block Party Barricade Deposit Form  
\_\_\_\_\_ List of Required Signatures  
\_\_\_\_\_ \$50 Deposit



# City of Cuyahoga Falls Block Party Application

The required signatures that have been obtained from the residents are attached for the closing of:

\_\_\_\_\_

(STREET NAME)

BETWEEN: \_\_\_\_\_ AND: \_\_\_\_\_  
(STREET NAME) (STREET NAME)

ON: \_\_\_\_\_  
(DATE)

BEGINNING TIME: \_\_\_\_\_ AM/PM ENDING AT: \_\_\_\_\_ AM/PM

**NOTE: STREET MUST BE CLEARED BY DARK**

Barricades will be dropped off at the following address:

\_\_\_\_\_

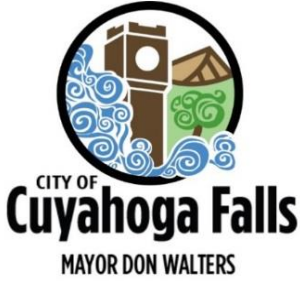
Name receiving barricades: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

CC: MAYOR'S OFFICE  
STREET DEPARTMENT  
POLICE DEPARTMENT  
FIRE DEPARTMENT  
COUNCILPERSON



## City of Cuyahoga Falls

*Neighborhood Excellence, Communications, and*

*Community Outreach Department*

2310 Second Street

Cuyahoga Falls, Ohio 44221

Telephone: 330.971.8208

[NECCO@cityofcf.com](mailto:NECCO@cityofcf.com)

**Kelli Crawford-Smith**

*Director*

**Carrie Snyder**

*Neighborhood Excellence and*

*Downtown Administrator*

**Becky McCleary**

*Public Utilities and Community*

*Outreach Coordinator*

### **Block Party Barricade Deposit Form**

By completing and submitting this form, the applicant understands that in the event all barricades, which are the property of the City of Cuyahoga Falls, are not returned in the same condition as to which they were dropped off, the applicant's deposit of \$50.00 shall be forfeited.

Date of Block Party: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

It is understood and agreed upon that this deposit is fully refundable provided all barricades dropped off at the address listed above, are returned undamaged. Questions can be directed to: The Neighborhood Excellence, Communications, and Community Outreach (NECCO) Department at 330-971-8208. Please return completed forms and \$50 deposit to:

The Neighborhood Excellence, Communications, and Community Outreach Department

2310 Second Street

Cuyahoga Falls, Ohio 44221

Checks or money orders are made payable to: The City of Cuyahoga Falls. *We cannot accept cash.*

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

#### **FOR OFFICE USE ONLY**

Deposit Receive on \_\_\_\_\_



