

8 CITY OF CUYAHOGA FALLS, OHIO

9
10 ORDINANCE NO. 44 - 2025
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12 AN ORDINANCE PROVIDING AMENDMENTS TO THE
13 CHARTER OF THE CITY OF CUYAHOGA FALLS, OHIO,
14 WHICH AMENDMENTS WILL REMOVE OBSOLETE
15 LANGUAGE IN ARTICLE III, SECTION 5, "DIRECTOR OF
16 PUBLIC SERVICE," AND DECLARING AN EMERGENCY.
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19 WHEREAS, Article XI of the Charter of the City of Cuyahoga Falls provides for a
20 Charter Review Commission to recommend amendments to the Charter; and
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22 WHEREAS, Article X, Section 2 of the Charter of the City of Cuyahoga Falls says,
23 "The Director of Law, with the approval of Council, may delete any Charter language
24 that has become obsolete"; and
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26 WHEREAS, Article X, Section 2 of the Charter of the City of Cuyahoga Falls
27 says, "Following any election at which an amendment to the Charter is adopted or at
28 any time when obsolete language is deleted, the Director of Law, with the approval of
29 Council, may, prior to reprinting the Charter, make such changes therein;" and
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31 WHEREAS, the Cuyahoga Falls Charter Review Commission has requested the
32 following changes be made to Article III, Section 5 in order to remove obsolete language
33 and clarify the document; and
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35 WHEREAS, the current names of divisions and certain positions have changed over
36 the years within the City; and
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38 WHEREAS, updating the language of the Charter will make the organization of the
39 City more easily understood without changing the intent or meaning of the original
40 document.
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42 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls,
43 County of Summit, and State of Ohio:
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45 Section 1. Article III, Section 5 of the Charter of the City of Cuyahoga Falls shall be
46 amended as follows:

47 ARTICLE III DEPARTMENT AND DIVISIONS
48 SECTION 5. DIRECTOR OF PUBLIC SERVICE.
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50 The Director of Public Service shall be selected on the basis of his administrative
51 and executive qualifications. He shall be subject to the same qualifications as those of
52 the Mayor except that he need not have had three years residency upon taking office.

The Director of Public Service shall be responsible for the construction, improvement and maintenance of all public streets and sidewalks, public buildings, cemeteries; shall manage the divisions of streets, ~~and sidewalks~~ engineering, ~~welfare, records~~ **human resources**, ~~the building department, cemeteries,~~ and public buildings **and grounds maintenance**; and he shall perform other duties assigned by the Mayor, Council, and ordinances and resolutions not inconsistent with this Charter. The Director of Public Service shall appoint one Deputy Director of Public Service to serve at his pleasure and with the approval of Council he may appoint other deputies or assistants as needed, and deputies or assistants so appointed shall not be subject to the Civil Service provisions of this Charter.

SECTION 5.1 DIVISION OF STREETS AND SIDEWALKS.

The Division of Streets ~~and Sidewalks~~ within the Department of Public Service, shall be under the supervision of ~~the Streets Commissioner~~ **a Superintendent** appointed subject to the Civil Service provisions of this Charter. The Division of Streets ~~and Sidewalks~~ shall be responsible for the maintenance and repair of all streets, alleys, sidewalks and public ways, subject to engineering specifications as promulgated by the City Engineer.

SECTION 5.2 DIVISION OF ENGINEERING.

The Division of Engineering within the Department of Public Service, shall be under the direction of the City Engineer who shall be appointed by the Mayor subject to the Civil Service provisions of this Charter. The City Engineer shall be a registered professional engineer in the State of Ohio, selected on the basis of his administrative and engineering qualifications. In addition to responsibilities assigned by ordinances and resolutions not inconsistent with this Charter, the City Engineer shall require that all construction, maintenance, and repair of streets and sidewalks performed by contractors and/or the Division of Streets ~~and Sidewalks~~ be consistent with specifications.

SECTION 5.3 DIVISION OF ~~RECORDS~~ **HUMAN RESOURCES**.

The Division of ~~Records~~ **Human Resources** within the Department of Public Service, shall be under the supervision of the ~~Records Clerk~~ **Human Resources Director** who shall be appointed subject to the Civil Service provisions of this Charter. The Division of ~~Records~~ **Human Resources** shall establish and maintain a roster of all persons in the classified and unclassified service in which there shall be set forth as to each officer and employee, (a) the class title of the position held, (b) salary or pay, (c) any changes in class title, pay, or status, (d) such other data as may be deemed desirable or useful to produce significant facts pertaining to personnel administration. The ~~Records Clerk~~ **Human Resources Director** shall perform other duties as are established by this Charter, or as may be established by the Mayor or Council, and shall assist the Civil Service Commission in their duties as the Civil Service Commission shall request.

Staff Note: Pursuant to Article X, Section 2 of the Charter of the City of Cuyahoga Falls, Article III, Section 5, Director of Public Service, was updated to remove obsolete language. The City of Cuyahoga Falls no longer operates a welfare division or building department. For efficiency purposes, the sidewalk division is now included within the street division and the cemetery division is included in the division of public buildings and grounds maintenance. To modernize terminology, the "Division of Records" was updated to the "Division of Human Resources" the term "Street Commissioner" was updated to "Superintendent."

108 Section 2. That any ordinances or resolutions or portions of ordinances and resolutions
109 inconsistent herewith be and the same are hereby repealed, but any ordinances and
110 resolutions not inconsistent herewith and which have not previously been repealed are hereby
111 ratified and confirmed.

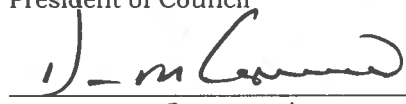
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113 Section 3. It is found and determined that all formal actions of this Council concerning
114 and relating to the adoption of this ordinance were adopted in an open meeting of this
115 Council, and that all deliberations of this Council and of any of its committees that
116 resulted in such formal action, were in meetings open to the public, in compliance with
117 all legal requirements, to the extent applicable, including Chapter 107 of the Codified
118 Ordinances.

119
120 Section 4. That this ordinance is hereby declared to be an emergency measure necessary
121 for the preservation of the public peace, health, safety, convenience and welfare of the City of
122 Cuyahoga Falls and the inhabitants thereof, and provided it receives the affirmative vote of
123 two-thirds of the members elected or appointed to Council, it shall take effect and be in force
124 immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be
125 in force at the earliest period allowed by law.

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128 Passed: 7-14-2025

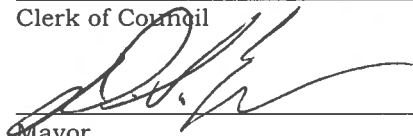


President of Council



Clerk of Council

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136 Approved 7-17-2025



Mayor

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139 6/23/25
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