

Cuyahoga Falls City Council
Minutes of the Finance and Appropriations Committee Meeting

April 18, 2022

Members: Mary Nichols-Rhodes, Chair
Tim Gorbach
Adam Miller

Ms. Nichols-Rhodes called the meeting to order at 6:30 p.m. All members were present.

The minutes of the April 4, 2022, Finance Committee were approved as written.

Legislation Discussed

Temp. Ord. A-35
Temp. Ord. A-36
Temp. Ord. A-37
Temp. Ord. A-38

Discussion:

Temp. Ord. A-35

An ordinance authorizing the Director of Finance to enter into a contract or contracts, without competitive bidding, with Storm 7 Labs for the purchase and installation of IT data storage and network hardware upgrades, and declaring an emergency.

Mr. Josh Kington, Director of Information Services, presented Temporary Ordinance A-35 to Council. The Director of Finance will be authorized to enter into a contract or contracts, without competitive bidding, with Storm 7 Labs for the purchase and installation of network infrastructure and security software. The Director of Finance will be authorized to increase appropriations in the Capital Projects Fund, Line Item Capital Outlay by \$230,000.00 and to make payment from the same.

Mr. Kington stated that they are asking for an appropriation for \$230,000 to cover the cost of this. This was discussed at budget time as something on the five-year plan. This was planned for next year and because the manufacturer is going to stop supporting the current hardware in October of this year, they need to move up the timeline. The City has a long history of working with Storm 7. With supply chain issues, if they order it now, it could potentially be in stock in six months, so approximately at the time that the current system is no longer supported. They expect lead times next year to be even longer, which would put them in the vulnerable spot.

Ms. Nichols-Rhodes thanked Mr. Kington for answering all her questions. Council appreciates IT being proactive.

Mr. Gorbach asked what the lead time will be to have it installed. Mr. Kington stated that they are going to use Storm 7's professional services to do the installation and get everything going. They are expecting it to take about 80 man hours, which can be done as soon as it comes into stock.

Finance and Appropriations
April 18, 2022 – Page 2

Mr. Gorbach asked if there is any prep or anything that the department can do a few weeks out if they know when goods are coming or if they need everything here before they can start. Mr. Kington stated that they have spent some time white boarding what needs to be done. As they get a little bit closer to the date, they will be able to start implementing and putting things in place to be ready to hit the ground running when the equipment comes in, so it can be running as quickly as possible.

Mr. Gorbach moved to bring out Temp. Ord. A-35 with a favorable recommendation, second by Mr. Miller. Motion passed (3-0).

Temp. Ord. A-36

Authorizing the Director of Public Service to enter into a contract or contracts, without competitive bidding, with Sherman + Reilly for the purchase of braking reel trailer equipment, appurtenances, and services and declaring an emergency.

Mr. Anthony Zumbo, Service Director, presented Temporary Ordinance A-36 to Council. The City of Cuyahoga Falls Electrical Division currently has two Sherman + Reilly braking reel trailers and requires a third Sherman + Reilly braking reel trailer. Sherman + Reilly is the sole source provider of this equipment, related appurtenances and services. The Director of Public Service will be authorized to enter into a contract or contracts with Sherman + Reilly for the purchase of braking reel trailer equipment, appurtenances and services for use by the Electrical Division. The Director of Finance will be authorized to make payment for same out of the Electric Fund, Line Item Capital Outlay.

Mr. Zumbo stated that the braking reel trailer controls cable lines, so the line does not droop as it is being strung overhead from pole to pole. It will be purchased directly from Sherman + Reilly so there will be no dealer markup.

Mr. Stams asked how much the equipment costs. Mr. Zumbo stated that it is budgeted for \$70,000.

Mr. Balthis asked if the technology of the machines has changed much over 20 years, or if they have added safety features. Mr. Zumbo stated that the machines are similar to how they have always been. This particular machine the bearing mechanism is very stout. Mr. Balthis asked if the City owns only one machine for underground wiring. Mr. Zumbo stated that there is one for underground.

Mr. Gorbach moved to bring out Temp. Ord. A-36 with a favorable recommendation, second by Mr. Miller. Motion passed (3-0).

Temp. Ord. A-37

Authorizing the Director of Public Service to enter into a contract or contracts, without competitive bidding, with Skylift Inc. for the purchase of mini-derrick equipment, appurtenances, and services and declaring an emergency.

Finance and Appropriations
April 18, 2022 – Page 3

Mr. Anthony Zumbo, Service Director, presented Temporary Ordinance A-37 to Council. The Electrical Division has many rear lot pole lines that can only be accessed by a mini- derrick machine for pole removal and setting. The Electrical Division already has a Skylift mini-derrick and requires a similar second unit for the crews to use. Skylift Inc. is the sole source provider of this equipment and related appurtenances and services. The Director of Public Service will be authorized to enter into a contract or contracts with Skylift Inc. for the purchase of mini-derrick equipment, appurtenances, and services for use by the Electrical Division. The Director of Finance will be authorized to make payment for same out of the Electric Fund, Line Item Capital Outlay.

Mr. Zumbo stated that this will be the second unit. It will be purchased directly from Skylift, Inc., a local company from the Cleveland area, so there will be no dealer markup. The estimated cost is \$189,000.

Mr. Gorbach moved to bring out Temp. Ord. A-37 with a favorable recommendation, second by Mr. Miller. Motion passed (3-0).

Temp. Ord. A-38

An ordinance authorizing the Parks and Recreation Board to enter into contracts, without competitive bidding, for the lease and maintenance of golf carts for Brookledge Golf Club, and declaring an emergency.

Mr. Michael Fallis, Assistant Superintendent, Parks and Recreation, presented Temporary Ordinance A-38 to Council. Brookledge Golf Club seeks to replenish its golf cart fleet with eco-friendly, zero-emission golf carts with GPS technology. The new golf cart fleet will reduce electricity use, providing a cost savings to the City. The addition of GPS technology will allow geo-fencing, restricting carts to authorized areas and reduce daily cart fatigue. GPS technology will also allow access to real-time location and history information in the event of an emergency on the course, The City and PNC Equipment Finance, LLC and Lake Erie Golf Cars, LLC desire to enter into a new contract for the lease and maintenance of these golf carts. The Parks and Recreation Board will be authorized to enter into a contract or contracts, without competitive bidding, with PNC Equipment Finance, LLC and Lake Erie Golf Cars, LLC for lease and maintenance of seventy-six (76) golf carts for a period not to exceed six (6) years. The Director of Finance will be authorized and directed to make payment for same from the Leisure Time Fund, Line Item Other Operations.

Ms. Nichols-Rhodes confirmed with Mr. Fallis the reason we PNC Equipment Finance Company is being used is that it is the company Lake Erie Golf Cars does their leasing through.

Mr. Gorbach asked if the new carts will require new electric service to the cart barn. Mr. Fallis stated that they do not require new electric service. Mr. Gorbach asked if the geo fencing will actually cut the power to the cart. Mr. Fallis stated that it will cut power and tell the driver to go

Finance and Appropriations
April 18, 2022 – Page 4

in reverse. Mr. Gorbach asked what the length of time the previous lease spanned. Mr. Fallis stated it was also six years.

Mr. James asked the lifespan of the lithium battery golf carts. Mr. Fallis stated that they should last the entire six years, but this contract includes all maintenance of the carts, so if a battery does fail within the six years, it is covered.

Mr. Stams asked how many golf carts are being leased. Mr. Fallis stated 76. Mr. Stams congratulated Mr. Fallis and the Parks and Recreation Department on this year's Easter egg hunt. They had a great turnout.

Mr. Bryan Hoffman, Finance Director, stated that in regard to the questions regarding medical emergencies, he has had some discussions with the golf course manager regarding carts. One item they discussed was the emergency GPS units. When there is an emergency, they can pinpoint where the cart is and have paramedics go straight to the area. They made some improvements a year or two ago to get a full squad anywhere on the course. Also, with the geo fencing, they will be able to allow more spectators to use the carts during the school golf matches held at Brookledge.

Mr. Gorbach moved to bring out Temp. Ord. A-38 with a favorable recommendation, second by Mr. Miller. Motion passed (3-0).

The meeting adjourned at 6:53 p.m.