

NEW LEGISLATION

September 9, 2019

Temp. No.	Introduced	Committee	Description
B-56	9/9/19	Fin	An ordinance authorizing the Mayor to enter into an Economic Development and Lease Agreement with Summit County Developmental Disabilities Board; authorizing the Mayor to enter into an Assignment and Assumption of Contracts and/or Leases with 701 Properties, LLC and FZ Properties, LLC to secure adjacent parcels to be used for additional parking; increasing appropriations in the Capital Projects Fund and declaring an emergency.
B-57	9/9/19	PI	An ordinance authorizing the Director of Public Service to enter into a Cooperative Agreement with the City of Stow, Ohio, to share the cost of engineering and construction for the Stow-Silver Lake-Cuyahoga Falls Bike Connector, and declaring an emergency.
B-58	9/9/19	PI	An ordinance authorizing the Parks and Recreation Board to enter into a contract or contracts, according to law, with Brandstetter Carroll, Inc. as planning and design consultants to facilitate the Parks and Recreation Continuous Improvement Master Plan, and declaring an emergency.
B-59	9/9/19	PI	A resolution consenting to the inspection of municipal bridges within the City of Cuyahoga Falls, by the State of Ohio, and declaring an emergency.
B-60	9/9/19	PI	An ordinance authorizing the Director of Public Service to apply for Federal Surface Transportation Block Grant (STGB) funds programmed by the Akron Metropolitan Area Transportation Study (AMATS), for the resurfacing of West Steels Corners Road Phase II, between

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			Northampton Road and Akron-Peninsula Road, and declaring an emergency.
B-61	9/9/19	PI	An ordinance authorizing the Director of Public Service to apply for Federal Surface Transportation Block Grant (STBG) funds programmed by the Akron Metropolitan Area Transportation Study (AMATS) to improve the State Road Phase II Corridor, and declaring an emergency.
B-62	9/9/19	PI	An ordinance authorizing the Director of Public Service to apply for and accept financial assistance in the form of a grant from the Federal Congestion Mitigation/Air Quality Funds programmed by the Akron Metropolitan Area Transportation Study (AMATS) for the improvement of Portage Trail Extension West from State Road to Albertson Parkway, and declaring an emergency.
B-63	9/9/19	PA	A resolution expressing support for and urging passage of Issue 6, the Cuyahoga Falls City School District Levy, at the General Election to be held on November 5, 2019, and declaring an emergency.
B-64	9/9/19	PA	An ordinance creating two positions in the Department of Information Services and abolishing the position of Web Developer in the Department of Information Services and amending Exhibit "A" of Ordinance 116-2018, and declaring an emergency.

CALENDAR

September 9, 2019

The following legislation will be up for passage at the Council Meeting on September 9, 2019.

Temp. No.	Introduced	Committee	Description
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None

PENDING LEGISLATION

September 9, 2019

Temp. No.	Introduced	Committee	Description
B-24	3/25/19	Fin	An ordinance authorizing the Mayor to enter into a development agreement with CF Development Group, LLC for the construction of multifamily development projects at 2221 2nd Street and 2035 Old Town Loop Road, Cuyahoga Falls, Ohio, and declaring an emergency.

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4 CITY OF CUYAHOGA FALLS, OHIO

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6 ORDINANCE NO. - 2019

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8 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN
9 ECONOMIC DEVELOPMENT AND LEASE AGREEMENT WITH SUMMIT
10 COUNTY DEVELOPMENTAL DISABILITIES BOARD; AUTHORIZING THE
11 MAYOR TO ENTER INTO AN ASSIGNMENT AND ASSUMPTION OF
12 CONTRACTS AND/OR LEASES WITH 701 PROPERTIES, LLC AND FZ
13 PROPERTIES, LLC TO SECURE ADJACENT PARCELS TO BE USED FOR
14 ADDITIONAL PARKING; INCREASING APPROPRIATIONS IN THE CAPITAL
15 PROJECTS FUND AND DECLARING AN EMERGENCY.

16
17 WHEREAS, Summit County Developmental Disabilities Board (“Summit DD”) is a political subdivision
18 created under Ohio Revised Code Chapter 5126 that provides services for children and adults who live with
19 developmental disabilities and are residents of Summit County; and

20
21 WHEREAS, Summit DD maintains several locations in Summit County, including a site at 2355 Second
22 Street in Cuyahoga Falls, however the majority of Summit DD staff primarily operate out of the Tallmadge,
23 Ohio location; and

24
25 WHEREAS, Summit DD desires to move its Administrative operations to Cuyahoga Falls and renovate its
26 existing building located on Second Street to accommodate this use; and

27
28 WHEREAS, the City desires to assist Summit DD in relocating jobs to the City by making additional
29 parking available at the Second Street site; and

30
31 WHEREAS, although Summit DD employees would have exclusive use of the new parking lot at the site
32 during work hours, the new parking lot would be available for public use after 5:00 p.m. for its Downtown
33 businesses and patrons; and

34
35 WHEREAS, the City has an additional shared goal with Summit DD to cooperate and work together to
36 create and support adaptive and inclusive activities throughout the City.

37
38 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County of Summit,
39 and State of Ohio, that:

40
41 Section 1. The Mayor is hereby authorized to enter into an Economic Development and Lease
42 Agreement with Summit DD for the relocation of Summit DD’s administrative operations and jobs to the City
43 of Cuyahoga Falls by securing additional parking spaces for Summit DD at its Second Street site. The Mayor
44 is hereby authorized to execute said Agreement on behalf of the City, together with such revisions or additions
45 thereto as are approved by the Mayor, Director of Community Development and Director of Law, and are
46 consistent with the objectives and requirements provided in this ordinance. The Mayor, Director of
47 Community Development, Director of Finance, Director of Law, and other City officials, as appropriate, are
48 authorized to provide information and to execute, certify or furnish such other documents, and do all other
49 things, as are necessary for and incidental to carrying out the requirements and objectives of the Agreement.

50
51 Section 2. The Mayor is hereby authorized to enter into an Assignment and Assumption of Contracts
52 and/or Leases with 701 Properties, LLC and FZ Properties, LLC for the acquisition of adjacent parcels to
53 Summit DD’s Second Street site to be used for additional parking as required by the Agreement set forth in
54 Section 1. The Mayor is hereby authorized to execute said Assignment and Assumption of Contracts and/or
55 Leases on behalf of the City, together with such revisions or additions thereto as are approved by the Mayor,
56 Director of Community Development and Director of Law, and are consistent with the objectives and
57 requirements provided in this ordinance. The Mayor, Director of Community Development, Director of
58 Finance, Director of Law, and other City officials, as appropriate, are authorized to provide information and to

59 execute, certify or furnish such other documents, and do all other things, as are necessary for and incidental
60 to carrying out the requirements and objectives of the Agreement

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62 Section 3. The Director of Finance is hereby authorized to make payment for same from the Capital
63 Projects Fund, line item Capital Outlay and to increase appropriations in the Capital Projects Fund, line item
64 Capital Outlay by \$1,675,000.

65
66 Section 4. Any other ordinances or resolutions or portions of ordinances and resolutions inconsistent
67 herewith are hereby repealed, but any ordinances and resolutions not inconsistent herewith and which have
68 not previously been repealed are hereby ratified and confirmed.

69
70 Section 5. It is found and determined that all formal actions of this Council concerning and relating to
71 the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of
72 this Council and of any of its committees that resulted in such formal action, were in meetings open to the
73 public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the
74 Codified Ordinances.

75
76 Section 6. This ordinance is hereby declared to be an emergency measure necessary for the
77 preservation of the public peace, health, safety, convenience and welfare of the City of Cuyahoga Falls and the
78 inhabitants thereto, and provided it receives the affirmative vote of two thirds of the members elected or
79 appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the
80 Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

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83 Passed: _____
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85 President of Council

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88 Clerk of Council

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91 Approved: _____
92 _____
93 Mayor

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3 CITY OF CUYAHOGA FALLS, OHIO

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5 ORDINANCE NO. - 2019

6
7 AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO
8 ENTER INTO A COOPERATIVE AGREEMENT WITH THE CITY OF STOW,
9 OHIO, TO SHARE THE COST OF ENGINEERING AND CONSTRUCTION FOR
10 THE STOW-SILVER LAKE-CUYAHOGA FALLS BIKE CONNECTOR, AND
11 DECLARING AN EMERGENCY.
12

13 WHEREAS, it is necessary to have a cooperative agreement between the cities of Cuyahoga Falls and Stow
14 to make application for Akron Metropolitan Area Transportation Study (AMATS) Surface Transportation
15 Funds for the Stow-Silver Lake-Cuyahoga Falls Bike Connector; and
16

17 WHEREAS, it is necessary to share the cost of the Stow-Silver Lake-Cuyahoga Falls Bike Connector
18 between the City of Cuyahoga Falls and the City of Stow;
19

20 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County of Summit
21 and State of Ohio, that:
22

23 Section 1. The Director of Public Service be and is hereby authorized and directed to enter into a
24 cooperative agreement with the City of Stow to share the cost of engineering and construction for the Stow-
25 Silver Lake-Cuyahoga Falls Bike Connector.
26

27 Section 2. The Director of Finance be and hereby is authorized and directed to make payment for same
28 from the Capital Projects Fund.
29

30 Section 3. Any other ordinances and resolutions or portions of ordinances and resolutions inconsistent
31 herewith are hereby repealed, but any ordinances and resolutions or portions of ordinances and resolutions
32 not inconsistent herewith and which have not previously been repealed are hereby ratified and confirmed.
33

34 Section 4. It is found and determined that all formal actions of this Council concerning and relating to
35 the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of
36 this Council and any of its Committees that resulted in such formal action were in meetings open to the
37 public in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the
38 Codified Ordinances.
39

40 Section 5. This ordinance is hereby declared to be an emergency measure necessary for the preservation
41 of the public peace, health, safety, convenience and welfare of the City of Cuyahoga Falls and the inhabitants
42 thereof, and provided it receives the affirmative vote of two thirds of the members elected or appointed to
43 Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor,
44 otherwise it shall take effect and be in force at the earliest period allowed by law.
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47 Passed: _____

President of Council

Clerk of Council

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53 Approved: _____

Mayor

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55 9/9/19

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5 CITY OF CUYAHOGA FALLS, OHIO

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7 ORDINANCE NO. - 2019

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9 AN ORDINANCE AUTHORIZING THE PARKS AND RECREATION
10 BOARD TO ENTER INTO A CONTRACT OR CONTRACTS,
11 ACCORDING TO LAW, WITH BRANDSTETTER CARROLL, INC. AS
12 PLANNING AND DESIGN CONSULTANTS TO FACILITATE THE
13 PARKS AND RECREATION CONTINUOUS IMPROVEMENT
14 MASTER PLAN, AND DECLARING AN EMERGENCY.
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16
17 WHEREAS, the City of Cuyahoga Falls has a robust and comprehensive parks and
18 recreation system with twenty-six (26) neighborhood parks and five (5) top-notch enterprise
19 facilities; and

20
21 WHEREAS, the existing Parks Master Plan was administered in 1999 and is in need of
22 modernization to reflect the current and future trends and requisites of the community; and

23
24 WHEREAS, the needs of Cuyahoga Falls residents are ever-changing and the Department
25 and Administration seek to meet the needs of their constituents; and

26
27 WHEREAS, a Request for Proposal was administered to seek the most qualified professional
28 planning and design consultants to develop a community-supported comprehensive strategic
29 municipal Parks and Recreation Continuous Improvement Master Plan; and

30
31 WHEREAS, Brandstetter Carroll, Inc. has been chosen as the consultant to facilitate the
32 development and production of the Parks and Recreation Continuous Improvement Master
33 Plan.

34
35 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County
36 of Summit, and State of Ohio, that:

37
38 Section 1. The Parks and Recreation Board is hereby authorized to enter into a contract or
39 contracts, according to law, with Brandstetter Carroll, Inc. as planning and design consultants
40 to facilitate the Parks and Recreation Continuous Improvement Master Plan.

41
42 Section 2. The Director of Finance is hereby authorized and directed to make payment for
43 same from the Recreation Levy Fund, line item Other Operations.

44
45 Section 3. Any ordinances or resolutions or portions of ordinances and resolutions
46 inconsistent herewith are hereby repealed, but any ordinances and resolutions not inconsistent
47 herewith and which have not previously been repealed are hereby ratified and confirmed.

48
49 Section 4. It is found and determined that all formal actions of this Council concerning and
50 relating to the passage of this ordinance were taken in an open meeting of this Council and
51 that all deliberations of this Council and of any committees that resulted in those formal
52 actions were in meetings open to the public, in compliance with all legal requirements
53 including Chapter 107 of the Codified Ordinances.
54

55 Section 5. This ordinance is hereby declared to be an emergency measure necessary for the
56 preservation of the public peace, health, safety, convenience and welfare of the City of
57 Cuyahoga Falls and the inhabitants thereof, and provided it receives the affirmative vote of
58 two-thirds of the members elected or appointed to Council, it shall take effect and be in force
59 immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be
60 in force at the earliest period allowed by law.

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63 Passed: _____
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65 President of Council

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67 Clerk of Council

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70 Approved _____
71 _____
72 9/9/19 Mayor

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4 CITY OF CUYAHOGA FALLS, OHIO

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6 RESOLUTUION NO. - 2019

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9 A RESOLUTION CONSENTING TO THE INSPECTION OF
10 MUNICIPAL BRIDGES WITHIN THE CITY OF CUYAHOGA
11 FALLS, BY THE STATE OF OHIO, AND DECLARING AN
12 EMERGENCY.

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15 WHEREAS, the State of Ohio has identified the need for and proposes Bridge Inspection
16 Program Services, including, but not limited to routine inspections, element level
17 inspections, critical-findings reports, fracture critical member inspections, load rating
18 calculations and reports, weight limits posting sign recommendations, scour assessments,
19 scour plan of actions, development of fracture critical plans, and underwater dive
20 inspection reports if needed, identified as PID No. 109334.

21
22 NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cuyahoga Falls,
23 County of Summit and State of Ohio, that:

24
25 Section 1. This Council hereby consents to the Bridge Inspection Program Services,
26 including, but not limited to routine inspections, element level inspections, critical-findings
27 reports, fracture critical member inspections, load rating calculations and reports, weight
28 limits posting sign recommendations, scour assessments, scour plan of actions,
29 development of fracture critical plans, and underwater dive inspection reports if needed,
30 identified as PID No. 109334.

31
32 Section 2. This Council’s consent is granted with the following understandings:

33
34 A. The State shall assume and bear 100% of all the cost for Bridge
35 Inspection Program Services requested by the City and agreed to by the
36 State. Eligible Bridge Inspection Services are described in the Consultant’s
37 Scope of Services Task Order Contract (Exhibit A).

38
39 B. The City agrees to pay 100% of the cost of those features which are not
40 included in Exhibit A. Those features may include but not limited to, the
41 purchasing and erecting the recommended weight limits postings signs, the
42 implementation of critical findings reports such as partial or total bridge
43 closures and the implementation of the scour plan of actions. When
44 recommendations affect public safety, ODOT expects full implementation by
45 the LPA. Starting in October 2019, FHWA requires installing weight limits
46 posting signs within 30 days from the official date of the approved
47 recommendations. Timely implementation is essential to the success of this
48 program.

49
50 C. The City agrees that all right-of-way required for the described project
51 will be made available in accordance with current State and Federal
52 regulations.

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54 Section 3. The Director of Public Service is authorized to enter into contracts with the
55 Director of Transportation which are necessary to complete the above described project.

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Section 4. The Clerk of Council is hereby directed to transmit to the Director of Transportation a certified copy of this Ordinance.

Section 5. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances

Section 6. This resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the City of Cuyahoga Falls and the inhabitants thereof, and provided it receives the affirmative vote of two thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

Passed: _____
President of Council

Clerk of Council

Approved: _____
Mayor

9/9/19

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EXHIBIT A

Approved Final Scope of Services Minutes Date: _____

GENERAL ENGINEERING SERVICES
Central Office, Office of Structural Engineering
Scope of Services

The CONSULTANT may be required to perform the following services on a task order type basis for bridges designated by regulation or by agreement as City or Village inspection responsibility. Tasks which may include but are not limited to the following:

Task 1 - Scour Tasks

- Task 1A - Scour Critical Assessment
- Task 1B - Scour Plan-of-Action
- Task 1C – Scour Analysis

Task 2 - Load Rating Tasks

- Task 2A - Field Measurements for Load Rating
- Task 2B - Load Rating Calculations

Task 3 – SMS Structure Inventory and Review

Task 4 – Inspection Procedures

- Task 4A - Fracture Critical Plan
- Task 4B – Underwater Inspection Procedures

Task 5 - Bridge Inspection

- Task 5A – Routine Bridge Inspection
- Task 5B – Fracture Critical Inspection
- Task 5C – Underwater Dive Inspection

Services shall be conducted in accordance with the following:

- ODOT Manual of Bridge Inspection, Latest Version
- ODOT SMS Bridge and Inventory Coding Guide, Latest Version
- ODOT Bridge Design Manual, Section 900), Latest Version
- Hydraulic Engineering Circulars 18, 20 and 23
- The Manual for Bridge Evaluation, Second Edition 2013 interim with revisions, AASHTO

**General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 109334**

Publication

- Bridge Inspector's Reference Manual, FHWA NHI Publication Number: 12-049,
Publication Year: 2012
- Underwater Bridge Inspection, FHWA Publication Number: FHWA NHI-10-027,
Publication Year: 2010

The CONSULTANT shall maintain a project cost accounting system that will segregate costs for individual task orders. The invoicing progress reports shall be detailed enough to show the breakdown of each assigned structure indicating the status of all subtasks. Completion of the individual subtasks in necessary for reimbursement credits.

The Department will be performing an annual Quality Assurance Review (QAR) for each selected consultant in accordance with Manual of Bridge Inspection to ensure accuracy and consistency of the inspection and documentation in SMS. This typically includes an office and field review.

The project will be divided into four (4) sub-projects (SP). A CONSULTANT will be selected for each sub-project. Municipalities opted into the previous inspection program will have the option to renew their legislation. Municipalities with population greater than 50,000 people are excluded from the program. The sub-projects have the following general geographic areas, category characteristics, and maximum contract values for the municipalities with municipal inspection responsibility obtained from SMS data as of March 2019.

Project: SP01 - District (1, 2, &3), Total Structures = 435*

Type	L ≤< 20'	20' < L ≤< 60'	60' < L ≤< 200'	L > 200'	Total
Single Span	170	158	24	0	352
Multi-Span	21	18	29	15	83
Culvert	156	45	0	0	201
Truss	0	0	2	0	2
Underwater Inspection	0	0	0	0	0
Fracture Critical Inspection	0	4	0	0	4
Load Rating**	149	75	16	10	250

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

General Engineering Services Scope of Services
 Central Office, Office of Structural Engineering
 PID No. 109334

Project: SP02 - District (4, 11, &12), Total Structures = 270*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	86	86	25	0	197
Multi-Span	16	14	27	16	73
Culvert	82	36	0	0	118
Truss	1	1	5	0	7
Underwater Inspection	0	0	0	1	1
Fracture Critical Inspection	0	1	5	0	6
Load Rating**	67	35	16	5	123

* Level 1 Bridge Inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP03 - District (5, 6, &10), Total Structures = 355*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	132	126	29	0	287
Multi-Span	7	8	35	18	68
Culvert	108	62	4	0	174
Truss	0	0	8	0	8
Underwater Inspection	0	0	1	1	2
Fracture Critical Inspection	0	0	8	1	9
Load Rating**	141	73	20	8	242

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP04 - District (7, 8 &9), Total Structures = 426*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	150	125	29	0	304
Multi-Span	27	42	41	12	122
Culvert	135	93	30		231
Truss	0	1	5	1	7
Underwater Inspection	0	0	1	1	2
Fracture Critical Inspection	0	2	4	1	7
Load Rating	180	81	27	2	290

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Please note that the total number of structure types is estimated based on current SMS data query, and it may be adjusted when tasks are assigned in the future.

UNDERSTANDING

1. Inspections shall be completed by firm's full-time staff prequalified with ODOT for Level 1 bridge inspection according to the Manual of Bridge Inspection.
2. Task order are intended for maintaining compliance with the FHWA 23-Mertics, Ohio Revised Code, and ODOT policy manuals. Deadlines set by the task orders shall be respected.
3. All reports and records compiled under this agreement shall become the property of the City or Village and shall be housed in the City or Village. ODOT shall receive an electronic copy of plans, analysis files, reports and other items mentioned below.
 - a) CONSULTANT shall perform all applicable updates to SMS with new or revised information for structure inventory and appraisal data, inspections, scour, fracture critical members, and load ratings.
 - b) CONSULTANT shall submit copies of all reports and calculations electronically, or in hard copies when requested, to the City or Village for inclusion in their bridge records.
 - c) This includes, as applicable, a printed copy of the inspection report, Scour Plan-of-Action, Fracture Critical Plan, load rating report, gusset plate analysis, inspection procedures, and field measurement notes, digital pictures as well as a reproducible digital data file (.pdf, .doc, .xml, and .xls formats).
4. Copies of all transmittal letters related to this Task Order shall be submitted to Central Office, Office of Structural Engineering.
 - a) When required, CONSULTANTS shall locate the original construction plans, as-built, and shop drawings from archive locations specified by the municipality and upload them onto SMS.

Services to be furnished by CONSULTANT may include:

TASK 1 - SCOUR TASKS

Task 1A – Scour Critical Susceptibility NBIS Item 113) - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection. Deliverables include field notes, a completed Scour Critical Assessment Checklist as per Appendix I of the 2014 Manual of Bridge Inspection, and any other reference material needed for the bridge

owner to properly maintain their bridge files. Channel photos or cross sections maybe tasked under this item if assigned.

Task 1B - Scour Plan-of-Action - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection Appendix H for the scope of this task. Deliverables include a completed Scour Plan-of-Action, field notes, calculations, and any other reference material needed by bridge owner to maintain bridge files.

TASK 2 – LOAD RATING TASKS

Task 2A - Field Measurements for Load Rating - Should no plans exist or if additional information is required, each main member shall be field measured for load rating. The condition of the member should be noted on the field documentation. All measurements shall be included in the load rating report.

Task 2B - Load Rating Calculations – A bridge carrying vehicular traffic shall be rated to determine the safe load carrying capacity. The CONSULTANT shall review existing bridge plans and inspection reports and other inspection information such as photographs and estimates of section loss for bridge members and connections. The analysis for existing structures shall be performed for AASHTO HS20-44 [MS 18] (truck, lane, & military) loading for both inventory and operating levels, and for the four Ohio Legal Loads including the special hauling vehicles (2F1, 3F1, 4F1, and 5C1, SU4, SU5, SU6, SU7, EV2, and EV3) at operating level. The CONSULTANT shall try to complete the load rating analysis utilizing BrR (Virtis) at first. Hand-calculations or Spreadsheets if BrR is not applicable. The BrR analysis file, other load rating files, and BR100 shall be included with the submittal to OSE.

The inventory and operating ratings shall be coded as per the most recent version of the ODOT Bridge Inventory Coding Guide. Update SMS Inventory with the load rating results and upload BR100 pdf file.

The electronic deliverable shall include if applicable an Excel spreadsheet or other files used for analysis for each bridge which shall include the member areas, member capacities both with and without section loss, influence lines (can be the ordinates or graph of the lines), dead loads and dead load stresses in members, live loads and live load stresses in members for all truck loadings and the load ratings of the members. Truck loadings to be used for the ratings are specified in BDM Section 900.

The Load Rating Report shall be prepared by a registered or non-registered engineer and it shall be checked, signed, sealed and dated by an Ohio Registered Professional Engineer.

The Load Rating Report shall explain the method used to calculate the load rating of each bridge.

AASHTO Load Factor Rating (LFR) shall be utilized for all bridges not designed by Load and Resistance Factor Design. AASHTO Load and Resistance Factor Rating (LRFR) shall be utilized for all structures designed for HL93 loading starting October 2010.

Load Rating Report Submittal to the City or Village shall include:

- a. Two (2) printed copies and one electronic pdf copy of the Load Rating Report for each bridge.
- b. Final summary of inventory and operating ratings for each member and the overall ratings of the structure shall be presented for each live load truck. An acceptable format is ODOT form BR-100.
- c. Analysis program input files. Both input and output files shall be submitted when programs other than BrR or spreadsheets are used.
- d. All calculations related to the load rating.
- e. If applicable, the weight limits posting recommendations including a copy of the standard posting sign; such as R12-1 (24" x 30"), R12-H5 (30" x 48"), and R12-H7 (30" x 30").

TASK 3 – SMS STRUCTURE INVENTORY AND REVIEW

The scope of this task includes a limited review of the structure inventory data in the ODOT SMS. In general, the CONSULTANT shall review specific existing ODOT bridge inventory records (as provided by the City and approved by ODOT) of the designated bridge. The CONSULTANT may download the inventory report, which contains inventory data for each bridge on file with ODOT from the ODOT website. The CONSULTANT shall verify this data and determine if the ODOT SMS structure file information needs changing. If no changes are necessary, then no SMS inventory needs to be filled out. If changes are necessary, the scope of this task shall also include completing and filing inventory updates (and supplements, as needed) in SMS. The CONSULTANT shall refer to the ODOT Office of Structural Engineering Inventory and Coding Guide of SMS for inventory coding details.

TASK 4 – INSPECTION PROCEDURES

Task 4A – Fracture Critical Plan – A Fracture Critical Member Plan and inspection procedure shall be developed and updated. For more details, refer to Chapter 4: Inspection Types in the Manual of Bridge Inspection. It shall include:

1. Sketches of the superstructure with locations of all fatigue and fracture prone details identified.
 - a. Use framing plan or schematic with detail locations labeled and a legend explaining each labeled item on the scheme.

- b. Use an elevation view for trusses.
 - c. Classify similar fatigue/fracture prone details as types (e.g. end of partial cover plate).
2. A table or location of important structural details indicating:
 - a. Type of detail (e.g. end of partial cover plate, short web gap, etc.)
 - b. Location of each occurrence of detail
 - c. AASHTO Fatigue Category of detail
 - d. Identify retrofits previously installed
 3. Risk Factors Influencing the inspector access.

Photos and sketches shall be properly referenced. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 4B – Underwater Inspection Procedures – An underwater inspection procedure shall be developed. For more details, refer to Chapter 4: Underwater Inspections in the Manual of Bridge Inspection. Please note that ODOT has recently revised Appendix F of the inspection manual. The diving team shall fill out or update the new form and upload it on SMS prior to performing the actual dives. Please contact OSE for a copy of a blank form if not uploaded on SMS at the time.

TASK 5 – BRIDGE INSPECTION

Task 5A – Routine Bridge Inspection (SMS Input) - Perform a routine field inspection of the structure to determine the general condition. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task. Section 1111 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) modified 23 U.S.C.144, requires Ohio to report bridge element level data for NBIS bridges on the National Highway System (NHS) to FHWA. A condition rating or element level inspection will be assigned. This task includes: Condition Rating Inspection for non-NBI structures, Condition Rating Inspection for NBI structures, and Element Level Inspection for NBI classified as NHS.

Task 5B – Fracture Critical Inspection - Perform a fracture critical field inspection of fracture critical items. The CONSULTANT shall update the FCM inspection procedure with current photos and descriptions. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 5C – Underwater Dive Inspection – Perform Underwater/ In-Water inspection of substructure units according to the cycle shown in SMS. Emergency underwater inspection may arise for specific structures over the duration of the contract period. Work shall be done in accordance with the reference manuals and inspection procedure. Scour risk shall be evaluated after field and data collection.

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4 CITY OF CUYAHOGA FALLS, OHIO

5
6 ORDINANCE NO. - 2019

7
8 AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC
9 SERVICE TO APPLY FOR FEDERAL SURFACE TRANSPORTATION
10 BLOCK GRANT (STGB) FUNDS PROGRAMMED BY THE AKRON
11 METROPOLITAN AREA TRANSPORTATION STUDY (AMATS), FOR
12 THE RESURFACING OF WEST STEELS CORNERS ROAD PHASE II,
13 BETWEEN NORTHAMPTON ROAD AND AKRON-PENINSULA ROAD,
14 AND DECLARING AN EMERGENCY.

15
16 WHEREAS, The City Engineer has identified the need for and proposes the resurfacing of West
17 Steels Corners Road Phase II between Northampton Road and Akron-Peninsula Road; and

18
19 WHEREAS, the Akron Metropolitan Area Transportation Study (AMATS) is conducting a
20 competitive grant process under which Federal Surface Transportation Funds may be made
21 available to partially support construction costs for City sponsored projects.

22
23 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County of
24 Summit and State of Ohio, that:

25
26 Section 1. The Director of Public Service is authorized to apply for and accept financial
27 assistance in the form of a grant from the U.S. Department of Transportation, through the Akron
28 Metropolitan Area Transportation Study (AMATS), for the purpose of supporting construction costs
29 related to the Project, as follows:

30
31 Project Name: West Steels Corners Road Resurfacing Phase II

32
33 Description: From Northampton Road to Akron-Peninsula Road approximately 12,700-feet;
34 resurface roadway including grind and pave three-inches (3") of asphalt pavement, restripe
35 pavement markings and replace traffic loops.

36
37 Estimated Construction Cost: \$2,238,723.

38
39 Section 2. This Council's authorization is granted with the following understandings:

- 40
41 A. The City will bear one hundred percent (100%) of the cost of preliminary
42 engineering.
43 B. The City will bear one hundred percent (100%) of the total cost of those features
44 requested by the City which are not eligible for Federal participation.
45 C. The Federal share will assume eighty percent (80%) of the construction cost of
46 the improvement not to exceed \$700,000. The City will be responsible for the local
47 share.
48 D. The City of Cuyahoga Falls is in receipt of and acknowledges the applicability of
49 the AMATS "Funding Policy Guidelines" to this funding request.

50
51 Section 3. Any ordinances or resolutions or portions of ordinances and resolutions inconsistent
52 herewith are hereby repealed, but any ordinances and resolutions not inconsistent herewith and
53 which have not previously been repealed are hereby ratified and confirmed.
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Section 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the City of Cuyahoga Falls and the inhabitants thereof, and provided it receives the affirmative vote of two thirds of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

Passed: _____
President of Council

Clerk of Council

Approved: _____
Mayor

9/9/19
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3 CITY OF CUYAHOGA FALLS, OHIO

4
5 ORDINANCE NO. - 2019

6
7 AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC
8 SERVICE TO APPLY FOR FEDERAL SURFACE TRANSPORTATION
9 BLOCK GRANT (STBG) FUNDS PROGRAMMED BY THE AKRON
10 METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO
11 IMPROVE THE STATE ROAD PHASE II CORRIDOR, AND
12 DECLARING AN EMERGENCY.

13
14 WHEREAS, the completion of the improvement on the State Road Phase II Corridor is important
15 to the City of Cuyahoga Falls in order to improve safety and mobility; and

16
17 WHEREAS, this need to improve safety and mobility is vital to improve the quality of life for the
18 citizens and motoring public by reducing emissions, and improving overall safety and well-being of
19 the citizens and visitors of the City of Cuyahoga Falls; and

20
21 WHEREAS, the State Road Phase II Corridor is in need of operational improvements, currently
22 identified as the construction of new curbs, turn lanes and signals where warranted and a multi-
23 use path on State Road.

24
25 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County of
26 Summit and State of Ohio, that:

27
28 Section 1. The Director of Public Service is hereby authorized to apply for Federal Surface
29 Transportation Block Grant (STBG) Funds programmed by the Akron Metropolitan Area
30 Transportation Study (AMATS) for the following widening project:

31
32 (1) State Road Phase II Improvements, from Quick Road to Wyoga Lake Road at an estimated
33 cost of \$4,848,144.

34
35 Section 2. This Council’s authorization is granted with the following understandings:

- 36
37 A. The City will bear one hundred percent (100%) of the cost of preliminary engineering.
38 B. The City will bear one hundred percent (100%) of the total cost of those features
39 requested by the City which are not eligible for Federal participation.
40 C. The Federal share will assume eighty percent (80%) of the construction cost of the
41 improvement not to exceed \$3,878,515. The City will be responsible for the local share.
42 D. The City of Cuyahoga Falls is in receipt of and acknowledges the applicability of the
43 AMATS “Funding Policy Guidelines” to the funding request.
44

45 Section 3. Any ordinances or resolutions or portions of ordinances and resolutions inconsistent
46 herewith are hereby repealed, but any ordinances and resolutions not inconsistent herewith and
47 which have not previously been repealed are hereby ratified and confirmed.

48
49 Section 4. It is found and determined that all formal actions of this Council concerning and
50 relating to the adoption of this ordinance were adopted in an open meeting of this Council, and
51 that all deliberations of this Council and of any of its committees that resulted in such formal
52 action, were in meetings open to the public, in compliance with all legal requirements, to the extent
53 applicable, including Chapter 107 of the Codified Ordinances.
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2
3 CITY OF CUYAHOGA FALLS, OHIO

4
5 ORDINANCE NO. - 2019

6
7 AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC
8 SERVICE TO APPLY FOR AND ACCEPT FINANCIAL ASSISTANCE IN
9 THE FORM OF A GRANT FROM THE FEDERAL CONGESTION
10 MITIGATION/AIR QUALITY FUNDS PROGRAMMED BY THE AKRON
11 METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) FOR
12 THE IMPROVEMENT OF PORTAGE TRAIL EXTENSION WEST FROM
13 STATE ROAD TO ALBERTSON PARKWAY, AND DECLARING AN
14 EMERGENCY.

15
16 WHEREAS, the United States Congress has set aside monies for Congestion Mitigation and Air
17 Quality (CMAQ) projects through the State of Ohio, Department of transportation (ODOT) and
18 administered by the Akron Metropolitan Area Transportation Study (AMATS); and

19
20 WHEREAS, Local Public Agencies, (LPAs) can apply for these monies and be selected for funding
21 by the Ohio Association of Regional Councils (OARC), who has been charged with management of a
22 statewide CMAQ program by ODOT; and

23
24 WHEREAS, the Improvement of Portage Trail West from State Road to Albertson Parkway is a
25 transportation activity eligible to receive federal CMAQ funding; and

26
27 WHEREAS, if requested funds are granted, the City of Cuyahoga Falls shall be responsible for at
28 least twenty percent (20%) of the eligible costs; and

29
30 WHEREAS, the Improvement of Portage Trail Extension West from State Road to Albertson
31 Parkway is vital to the safe and efficient travel of motorists and pedestrians; and

32
33 WHEREAS, the Improvement of Portage Trail Extension West from State Road to Albertson
34 Parkway is in need of reducing congestion and improving access to pedestrians and bicyclists.

35
36 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga Falls, County of
37 Summit and State of Ohio, that:

38
39 Section 1. The Director of Public Service is hereby authorized to apply for and accept financial
40 assistance in the form of a grant from the Federal Congestion Mitigation/Air Quality (CMAQ) Funds
41 programmed by the Akron Metropolitan Area Transportation Study (AMATS) for the following
42 Congestion Reduction Project and Pedestrian/Bicycle Facilities:

43
44 Project Description: The Improvement of Portage Trail Extension West from State Road to
45 Albertson Parkway, including turn lanes, bicycle lanes and sidewalks.

46
47 Estimated Construction Cost: \$7,691,075.

48
49 Section 2. This council’s authorization is granted with the following understandings:

- 50
51 A. The City will bear ten percent (10%) of the cost of preliminary engineering, with
52 Highway Safety Funds assuming ninety percent (90%).
53 B. The City will bear one hundred percent (100%) of the total cost of those features
54 requested by the City which are not eligible for Federal participation.

55 C. The Federal share will assume eighty percent (80%) of the construction cost of the
56 improvement not to exceed \$267,202. The City will be responsible for the local share.
57 D. The City of Cuyahoga Falls is in receipt of and acknowledges the applicability of the
58 "AMATS 2017 CMAQ Guidance" to this funding request.
59

60 Section 3. Any ordinances or resolutions or portions of ordinances and resolutions inconsistent
61 herewith are hereby repealed, but any ordinances and resolutions not inconsistent herewith and
62 which have not previously been repealed are hereby ratified and confirmed.
63

64 Section 4. It is found and determined that all formal actions of this Council concerning and
65 relating to the adoption of this ordinance were adopted in an open meeting of this Council, and
66 that all deliberations of this Council and of any of its committees that resulted in such formal
67 action, were in meetings open to the public, in compliance with all legal requirements, to the extent
68 applicable, including Chapter 107 of the Codified Ordinances.
69

70 Section 5. This ordinance is hereby declared to be an emergency measure necessary for the
71 preservation of the public peace, health, safety, convenience and welfare of the City of Cuyahoga
72 Falls and the inhabitants thereof, and provided it receives the affirmative vote of two thirds of the
73 members elected or appointed to Council, it shall take effect and be in force immediately upon its
74 passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest
75 period allowed by law.
76

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78 Passed: _____
79 _____
80 President of Council

81 _____
82 Clerk of Council

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84 Approved: _____
85 _____
86 Mayor

86 9/9/19

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2
3 CITY OF CUYAHOGA FALLS, OHIO

4
5 RESOLUTION NO. - 2019

6
7 A RESOLUTION EXPRESSING SUPPORT FOR AND URGING
8 PASSAGE OF ISSUE 6, THE CUYAHOGA FALLS CITY SCHOOL
9 DISTRICT LEVY, AT THE GENERAL ELECTION TO BE HELD ON
10 NOVEMBER 5, 2019, AND DECLARING AN EMERGENCY.

11
12 WHEREAS, the Cuyahoga Falls City School District has caused a proposed levy to be placed on
13 the November 5, 2019 ballot as Issue 6; and

14
15 WHEREAS, the current aged school facilities are hazardous and inefficient and do not meet state
16 minimum building standards; and

17
18 WHEREAS, costly, temporary fixes drain money from the classrooms without providing long term
19 benefits; and

20
21 WHEREAS, funds generated by Issue 6 are necessary to provide for modern school facilities which
22 are crucial for effective learning in today's society; and

23
24 WHEREAS, the sustained value and appeal of housing in communities is directly related to the
25 success of the school districts.

26
27 NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cuyahoga Falls, County of
28 Summit and State of Ohio, that:

29
30 Section 1. The Council and Administration express their support for the Cuyahoga Falls City
31 School District and urge the passage of Issue 6 at the November 5, 2019 general election.

32
33 Section 2. It is found and determined that all formal actions of this Council concerning and
34 relating to the adoption of this resolution were adopted in an open meeting of this Council and that
35 all deliberations of this Council and of any of its committees that resulted in such formal action were
36 in meetings open to the public, in compliance with all legal requirements including Chapter 107 of
37 the Codified Ordinances.

38
39 Section 3. This resolution is hereby declared to be an emergency measure necessary for the
40 preservation of the public peace, health, safety, convenience and welfare of the City of Cuyahoga Falls
41 and the inhabitants thereof and provided it receives the affirmative vote of two-thirds of the members
42 elected or appointed to Council, it shall take effect and be in force immediately upon its passage and
43 approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by
44 law.

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47 Passed: _____

President of Council

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Clerk of Council

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55 Approved _____

Mayor

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57 9/9/19

2
3 CITY OF CUYAHOGA FALLS, OHIO

4
5 ORDINANCE NO. - 2019

6
7 AN ORDINANCE CREATING TWO POSITIONS IN THE
8 DEPARTMENT OF INFORMATION SERVICES AND
9 ABOLISHING THE POSITION OF WEB DEVELOPER IN THE
10 DEPARTMENT OF INFORMATION SERVICES AND
11 AMENDING EXHIBIT "A" OF ORDINANCE 116-2018, AND
12 DECLARING AN EMERGENCY.

13
14 WHEREAS, the Information Services Department serves the citizens and employees
15 of the City of Cuyahoga Falls; and

16
17 WHEREAS, the changing environment in technology and the shifting of technical
18 skills needed to manage and support current technologies, have resulted in Web
19 Development positions being outdated; and

20
21 WHEREAS, the Hardware/Software Support Specialist and Computer System
22 Support Analyst positions are included in the 2019 budget.

23
24 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cuyahoga
25 Falls, County of Summit, and State of Ohio, that:

26
27 Section 1. The non-bargaining classified position of Computer System Support
28 Analyst is hereby created and established in non-bargaining pay range 27.

29
30 Section 2. The non-bargaining classified position of Hardware/Software Support
31 Specialist is hereby created and established in non-bargaining pay range 25.

32
33 Section 3. The position of Web Developer is hereby abolished.

34
35 Section 4. The Exhibit "A" to Ordinance 116-2018 is hereby amended to reflect the
36 changes in position and pay grade classification as set forth in this ordinance.

37
38 Section 5. Any ordinances or resolutions or portions of ordinances and resolutions
39 inconsistent herewith are hereby repealed, but any ordinances and resolutions not
40 inconsistent herewith and which have not previously been repealed are hereby ratified
41 and confirmed.

42
43 Section 6. It is found and determined that all formal actions of this Council
44 concerning and relating to the passage of this ordinance were taken in an open
45 meeting of this Council and that all deliberations of this Council and of any
46 committees that resulted in those formal actions were in meetings open to the public,
47 in compliance with all legal requirements including Section 121.22 of the Ohio Revised
48 Code.

50 Section 7. This ordinance is hereby declared to be an emergency measure necessary
51 for the preservation of the public peace, health, safety, convenience and welfare of the
52 City of Cuyahoga Falls and the inhabitants thereof, and provided it receives the
53 affirmative vote of two-thirds of the members elected or appointed to Council, it shall
54 take effect and be in force immediately upon its passage and approval by the Mayor;
55 otherwise it shall take effect and be in force at the earliest period allowed by law.
56

57

58 Passed: _____

President of Council

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Clerk of Council

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Approved _____

Mayor

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