

Cuyahoga Falls City Council
Minutes of the Finance and Appropriations Committee Meeting

September 4, 2018

Members: Tim Gorbach, Chair
Jerry James
Mary Ellen Pyke

Mr. Gorbach called the meeting to order at 6:30 p.m. All members were present.

The minutes of the April 16, 2018, May 21, 2018, July 2, 2018 and July 16, 2018 Finance Committee minutes were approved as written.

Legislation Discussed

Temp. Ord. A-67

Temp. Ord. A-68

Discussion:

Temp. Ord. A-67

An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for overhead line clearance services including tree maintenance, tree and brush removal services, and mowing, for a period not to exceed two years, and declaring an emergency.

Mr. Anthony Zumbo, Service Director, stated that this is the City's routine tree-trimming contract that it lets. It's a two-year contract. Bids were opened on June 6th. There were three bidders. Davey Tree was the lowest bidder. This contract is set up as time and materials, so it's billed by whatever equipment they bring out and however many man hours they use. It's essentially for trimming around pole lines in the backyards. Mr. Gorbach asked if the City directs them in so far as what work they do. Mr. Zumbo stated that is correct.

Mrs. Pyke moved to bring out Temp. Ord. A-67 with a favorable recommendation, second by Mr. James. Motion passed (3-0).

Temp. Ord. A-68

An ordinance authorizing the Director of Public Service to enter into a contract or contracts with an engineering firm or firms to provide professional engineering services for improvements to Barney's Busy Corners, and declaring an emergency.

Mr. Tony Demasi, City Engineer, stated that, in July of last year, the City was awarded \$276,000 in Safety Funds from ODOT for the Barney's Busy Corners project. This grant, which shows up in the 2018 budget on the revenue side, requires a 10-percent match from the City. It is to be used to fund a feasibility study for the project. The result of the study will be preliminary alternatives, environmental field studies, preliminary cost estimates and to develop purposes and need for the project. The City will also identify stakeholders and hold meetings, update crash data and traffic counts and come up with a preferred alternative. The study is anticipated to be completed in

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February or March of next year. The results of the study will be used to for apply for additional Safety Funds or AMAT-CMAC Funds for the final design and construction of the project. Earlier this year, the City received letters of interest and statements of qualification from six consulting companies for the work. After reviewing the submittals, the City selected Prime AE to complete the feasibility study. Prime AE has 16 offices in 11 states, and this project will be managed by their Fairlawn office. Over the past few weeks, the City has been in discussions with Prime AE and ODOT to develop a scope of service and a final fee. As indicated on the budget sheet, the final fee for this will be \$306,667, of which 90 percent will be paid for through ODOT Safety Funds.

Mr. Gorbach asked if the City has ever done any work with Prime AE. Mr. Demasi stated that he doesn't believe that it has. Mr. Gorbach stated that it is an ambitious project. Mr. Demasi stated that it is the first step of many on this project. Mr. Gorbach asked if they are starting straight-away. Mr. Demasi stated that, in fact, some work has already begun. They hope to have everything all wrapped up early next year.

Mr. James moved to bring out Temp. Ord. A-68 with a favorable recommendation, second by Mrs. Pyke. Motion passed (3-0).

The meeting adjourned at 6:38 p.m.