

**Cuyahoga Falls City Council
Special Committee to Explore Audio Options
for Council Chambers**

July 16, 2018

Members: Mike Brillhart, Chair
Paul Colavecchio, Vice Chair
Russ Iona
Jeff Iula
Mary Nichols-Rhodes

Mr. Brillhart called the meeting to order at 7:38 p.m. All members were present.

Discussion:

Mr. Bryan Hoffman, Finance Director, stated that, at the last meeting, they were looking at requesting quotes for a microphone system that involved a small stand at the tables with a handheld microphone that is very similar to what is currently at the podium. He provided some pictures of the equipment to Council. They looked at four different companies around the area. All four companies gave the same specifications for what they are looking at. The quote from United Sound Technologies came in \$11,574. That would be to replace the current microphones and sending units with one-piece microphones. It would replace the receiving units that receive the signal from the microphones. What they will do is put the receiving units in the back storage room, so it will be easier for the Council Clerk to turn them on and off. Hopefully, these units will be kept in one spot so that everybody doesn't have access to that room. This will provide better sound and make it a lot easier for Council to have its meetings.

Mr. Brillhart stated that in his conversations with Mr. Konich, he stated that it was a local company and he was very happy with the technology and that it would be pretty durable. Mr. Colavecchio asked if the contract will provide a certain time period for Council to test it out to make sure it works for their meetings. Mr. Hoffman stated that he has not seen the contract, but will look at that and make sure all that is in here. Mr. Colavecchio stated that he would like it contained in the contract that if it's not working out for Council and they are having problems with it, whether the equipment is fine or not, they would be able to give it back within a three-month period. It's not that there has to be something wrong the equipment, but, because of the acoustics, the equipment might not operate correctly or there might be problems with the setup. Mr. Iona stated that before Council can vote on this, they probably ought to see the contract, so they know exactly what they are voting on. He stated that he thinks that 90 days is reasonable. They should know, within 90 days if it's working or not.

Ms. Nichols-Rhodes asked if there is one stand for each microphone. Mr. Hoffman stated that that is correct. Mr. Gorbach asked if they are looking at United Sound Technologies. Mr. Hoffman stated that that was correct. Mr. Gorbach stated that he agrees Council needs to see the contract because of the large discrepancy in the quotes between companies. He stated that he wonders how there can be that much of a difference with hardware, or if the other companies just quoted the function of the equipment in a whole different manner. Mrs. Pyke stated that she would like to see the RFP and what went out, because that would answer if they all met the requirements. Mr.

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Brillhart stated that Mr. Konich was the one that talked to all these people. They don't know what we're getting really just based on this. Mr. Iona stated that he would rather have Mr. Konich explain it to Council, see the contract, and then bring it out for a vote. The Committee then agreed to wait until Mr. Konich was back to have him explain this in more detail.

The next item involved table covers. Council received copies of the cost of table covers. Full table covers are \$129 apiece and three-sided covers are \$110 apiece. The setup charge is \$50. The total cost for nine tables is \$1,149. Mrs. Pyke asked what was going to keep these tables shirts or covers from becoming very wrinkled. Ms. Nichols-Rhodes suggested they find that out from the company. Her impression from the original picture was they looked like a fairly thick and almost rigid material; not something that looked like it would wrinkle. Mrs. Pyke asked how they put them away. She is all in favor that it's going to make the rail look nice, but not just nice for the first night they are using it. Mr. Iona stated that he has purchased one of these covers for when his company does trade shows. He has to dry clean it every time. There's no way to fold it neatly so that when it is unfolded, there aren't creases and lines. Mr. Brillhart stated that the Committee will table this issue.

The meeting adjourned at 7:55 p.m.