

Cuyahoga Falls City Council
Minutes of the Special Council Meeting
November 3, 2003

CALL TO ORDER Mrs. Hummel at 6:12 p.m.

ROLL CALL Mr. Schmidt, present; Mr. Gorbach, present; Mr. Flinn, present; Mr. Barnhart, absent; Mr. Potts, present; Mr. James, present; Mr. Walters, present, Mrs. Pyke, present, Mrs. Klinger, present; Mr. Bauer, present; Mrs. Hummel, present.

NEW LEGISLATION

Temp. Ord. No. B-149 (Finance Committee)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF FINANCE TO ENTER INTO A CONTRACT OR CONTRACTS ACCORDING TO LAW FOR THE PURCHASE OF MULTIPLE RICOH PRINTER/FAX/SCAN/COPY UNITS, AND DECLARING AN EMERGENCY.

Temp. Ord. No. B-150 (Finance Committee)

AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE TO ENTER INTO A CONTRACT OR CONTRACTS ACCORDING TO LAW FOR INSTALLATION OF WATERLINE ON OTIS AVENUE FROM 6TH STREET TO 7TH STREET, AND DECLARING AN EMERGENCY.

Mr. Gorbach moved to suspend the rules in order to hold a committee meeting the same night as the Special Council meeting in order to discuss B-149 and B-150, second by Mr. Schmidt. Motion passed. Voice Vote (10-0).

Council recessed into a Finance Committee meeting at 6:15 p.m.

Finance Committee

Mr. Gorbach called the Finance Committee to order at 6:15 p.m. Mr. Barnhart was absent.

Legislation Discussed

Temp. Ord. No. B-149

Temp. Ord. No. B-150

Temp. Ord. No. B-149. Mr. Gorbach read B-149 (second reading). Mr. Konich stated they have been looking to reduce costs. The City is currently spending \$10,000 per month on printer, copier, fax and scanning machines. The cost includes hardware, maintenance and consumables. The City currently deals with six different vendors and is looking to single source in an effort to obtain cost savings. They talked to three companies: Toshiba, Xerox and Comdoc. They were not comfortable with Toshiba because those machines seem to break down often and are difficult to maintain. Xerox wanted the City to purchase all new equipment as a capital expense, which is what the City is trying to get away from. Comdoc did a document management plan and came up with one monthly charge which would include hardware, consumables and maintenance. They came in to review printer usage and interviewed departments to see what their needs were. After this review, they recommended consolidation of the individual devices. Currently, the City has 188 machines. This program will replace those with 55 multi-tasking machines which will save \$2,200 per month. Another advantage of this program is the City will be paying one monthly payment. It is a five-year contract and will result in a total savings of \$170,730 over the life of the contract. There are two incentives for the City to move on this as soon as possible. Comdoc has agreed to eliminate the first two payments if the City will close by November 12. Also, if they can install the

equipment soon, the City will not have to pay the current consumable costs. All units will be new. The City will be trading in its more expensive models. Mr. Gorbach asked if it included off-site buildings. Mr. Konich indicated it did. Mr. Schmidt stated he would like information on the company. Mrs. Klinger asked if the City would own the machines. Mr. Konich stated this is a lease program and that the machines would be owned by Comdoc. Other entities he spoke with who use this program include Children's Hospital, Stark County and Hiram College. Mr. Flinn pointed out that, if this is a lease program, the legislation still indicates "purchase" in the title and in line 35. Mr. Brodzinski stated he will have corrected language for next week.

Committee recommended bringing out B-149.

Temp. Ord. No. B-150. Mr. Gorbach read B-150 (second reading). Mr. Bell stated there are residents on Otis who do not have a reliable source of water. Their 1.5" line is beyond repair and the City is working to replace it so the people will have water. They are hoping to have service to everyone by next Monday. The contractor is Rootstown Excavating and they've got two-thirds of the main in already. Mr. Schmidt wondered why they didn't hire Kenmore, who the City usually uses. Mr. Bell stated that Rootstown came in the lowest out of three. With regard to Broadway, he stated they are almost done. Mr. Schmidt indicated there was a "speed bump" in the road there that they might want to fix. With regard to Rootstown Excavating, Mr. Schmidt asked if they received a satisfactory recommendation from other cities who've used them. Mr. Bell indicated they had. Mr. Potts asked why an 8" line wasn't being put in since that is what the City normally requires. Mr. Bell stated there are only five residents on the line and no fire hydrants.

Committee recommended bringing out B-150

Finance Committee adjourned and Council came back into session at 6:25 p.m.

STANDING COMMITTEES

FINANCE

Temp. Ord. No. B-150

Council Clerk read B-150 (third reading). Mr. Gorbach moved to adopt B-150, second by Mr. Schmidt. Motion passed. Voice Vote (10-0).

MISCELLANEOUS BUSINESS

Mr. Flinn moved to excuse the absence of Mr. Barnhart, second by Mr. Potts. Motion passed. Voice Vote (10-0).

Mr. James moved to excuse the absence of Mr. Schmidt from the October 13, 2003 regular Council meeting, second by Mr. Gorbach. Motion passed. Voice Vote (10-0).

Mr. Schmidt moved to adjourn, second by Mr. Flinn. Motion passed. Voice Vote (10-0). Meeting adjourned at 6:28 p.m.

Kathy Hummel, Council President

Cathleen J. Beebe, Council Clerk