CUYAHOGA FALLS CITY COUNCIL

Minutes of the Finance & Appropriations Committee Meeting

July 21, 2014

Call to Order

The meeting was called to order by Mrs. Klinger, Chair, at 7:16 p.m. A quorum was present.

Approval of the Minutes

Without objection, the minutes of the June 16, 2014 and July 7, 2014 committee meeting were approved as submitted.

Agenda Items

Temp. Ord. A-63

An ordinance authorizing the Director of Public Service to enter into a contract or contracts, according to law, for overhead line clearance services including tree maintenance, tree and brush removal services, and mowing, for a period not to exceed two years, and declaring an emergency.

Proponent testimony was offered by Michael Dougherty, Electric Superintendent. The bid opening was held July 9, 2014 for tree clearing services including clearing trees from electric lines and mowing lawns of property owners who fail to do so. Asplundh won the bid, which is 8% higher than the cost of the bid two years earlier. There were two other bidders, who were much higher than Asplundh. Mr. Dougherty concluded his remarks.

The Chair stated that the City is on a three-year cycle of tree trimming around electric lines. Mr. Dougherty acknowledged this is correct. The Chair stated that this expenditure is budgeted.

The Chair recognized Mrs. Snyder, who asked if the 8% increase was across the board, or if it differed as between tree trimming and mowing. Mr. Dougherty stated the 8% figure is an aggregate. The new bid for mowing is \$13,219.50, whereas it was \$12,455.50 in 2012. The new bid for tree trimming is \$837,327.56,

whereas it was \$774,945.93 in 2012. These are bid amounts, not necessarily the amount actually spent.

The Chair recognized Mrs. Pyke, who asked if the lawn mowing work is invoiced on an hourly basis. Mr. Dougherty stated that lawn mowing is handled by another department, but he believes they do invoice according to hours worked. Mrs. Pyke asked what the hourly rate is. Mr. Dougherty stated it is \$26.52 per hour. Mrs. Pyke asked if the lawn mowing expenditures are billed back to the property owner though an assessment, and if so, where the property owners' payments are applied. The Law Director stated that the money would come back to the City if it is assessed on the taxes. The Assistant Finance Director stated that the cost is charged to the Capital Projects Fund and recovered through a special assessment that returns the money to that fund, but that in some cases the Community Development Department allows the property owner to make direct installment payments outside the special assessment process. In August of each year, unpaid charges are assessed to the tax duplicate. When the assessments are paid the money returns to the fund from which it was paid, which is the Capital Projects Fund. Mrs. Pyke stated that money is being taken from the Electric Department to perform a function of the Community Development Department. The Assistant Finance Director stated that the cost of the lawn mowing is not taken from the Electric Department. It is just a piggyback on the contract. The Chair stated that the lawn mowing uses the same rate, but it is not charged to the Electric Department. The rate is charged to the department using the service. Mrs. Pyke stated that the ordinance requires that the expenditures to be paid from the Electric Fund. The Chair stated this is correct. Mr. Dougherty stated that lawn mowing has traditionally been bid with tree trimming. Mrs. Pyke asked, of the total estimated cost of \$612,000, how much is related to tree trimming. Mr. Dougherty stated that bids are

compared on the total amount of the bid, not the component items, but expenditures will not exceed the budgeted amount. Mrs. Pyke asked if the Community Development Department is paying for the mowing. The Community Development Director stated she would check into that and report back.

There was no opponent testimony. There was no public comment.

Motion by Mr. Iula to release Temp. Ord. A-63 with a favorable recommendation. Seconded by Mr. James. Motion adopted by acclamation.

Temp Ord. A-71

An ordinance providing for the issuance and sale of Notes in the aggregate principal amount of \$500,000, in anticipation of the issuance of Bonds, for the purpose of paying costs of widening State Road from Graham Road to Quick Road by constructing sidewalks, bike lanes, curbs, storm water management improvements, signalization and street lighting and other improvements, and declaring an emergency.

Proponent testimony was offered by Assistant Finance Director Scott Fitzsimmons. The notes related to this ordinance were originally issued in the amount of \$1,965,000 on September 25, 2012. They were one-year notes due on September 25, 2013. \$965,000 of the amount was paid down then and new notes were issued in the amount of \$1,000,000. This issue reflects a pay-down of \$500,000 on the 2013 notes, requiring new notes in the amount of \$500,000. The pay-down amount and issuance of these notes was provided for in the 2014 budget. Mr. Fitzsimmons concluded his remarks.

There was no opponent testimony. There was no public comment.

Motion by Mr. Iula to release Temp. Ord. A-71 with a favorable recommendation. Seconded by Mr. James. Motion adopted by acclamation.

Temp. Ord. A-72

An ordinance authorizing the Director of Public Service to enter into a contract or contracts without competitive bidding with ATT [sic] for special phone circuits, and declaring an emergency.

The Chair stated that the budget sheet is incorrect and should read that the amount budgeted from the Sewer Fund is \$34,808 and the amount budgeted from the Electric Fund is \$7,224.

Proponent Testimony was offered by John Konich, Director of Information Services. These are special circuit lines that are available only from AT&T. The City is phasing out these lines as possible and replacing them with different technology, and it was anticipated that as of March, 2014 this process would be complete for the Electric and Sewer Departments and as of June, 2014 for the Water Department, but it now appears the lines may be needed through the end of 2014. This extra expense was not budgeted. This ordinance will authorize the use of these lines through the end of the year. Mr. Konich concluded his remarks.

The Chair asked if the amount on the budget sheet is the maximum amount that would be needed to carry the expense through the end of the year. Mr. Konich stated that this is correct, and it is hoped that as the project continues, these expenditures will be terminated sooner than that.

The Chair recognized Mr. Colavecchio, who asked the amount of money that will be spent on these services. Mr. Konich stated that it is about \$92,000. Mr. Colavecchio asked [inaudible] and why it is that AT&T can charge whatever they want for these circuits. Mr. Konich stated that five years ago these circuits cost \$100/month and now they are costing \$600-\$700/month. The cost of these circuits has been increasing at the rate of 23% annually. AT&T no longer wants to support these lines. The underlying problem is that the City's facilities are antiquated and

require these obsolete circuits. The new technology being deployed by the City will eliminate these charges.

The Chair asked if the Theiss Road line costs \$1,400 per month. Mr. Konich stated this is correct and it will be going up to \$1,700 per month. This is the last circuit used by the Electric Department, and elimination of this circuit requires coordination with Ohio Edison.

There was no opponent testimony. There was no public comment.

Motion by Mr. James to release Temp. Ord. A-72 with a favorable recommendation. Seconded by Mr. Iula. Motion adopted by acclamation.

An ordinance authorizing the Director of Public Service to enter into a contract without competitive bidding with Siemens Industry, Inc. for the purchase and installation of equipment for the 23kv upgrade project for use by the Electric Department, and declaring an emergency.

Motion by Mr. Iula to amend Temp. Ord. A-73 by substitution with Substitute Temp. Ord. A-73 dated July 14, 2014. Seconded by Mr. James. Motion adopted by acclamation. The amendment was aapproved.

Proponent testimony was offered by Michael Dougherty, Electric Superintendent. This purchase relates to the 23kv upgrade project which is designed to improve the reliability of the 23kv system. This particular ordinance will authorize the purchase of voltage regulators for feeder #323 which will provide redundancy to the Theiss #3 feeder. These are the two largest feeders on the system and serve the system's largest customers. Redundancy will permit these customers to be transferred to either of the feeders if one should be out of service. This is not off-the-shelf equipment and requires about 14 weeks

Temp. Ord. A-73

of lead time for fabrication. The ordinance will also allow the purchase of a recloser and a spare. Siemens was selected as vendor because the system currently uses these types of voltage regulators, and buying the same type avoids the need to learn new control equipment. A competing quote was obtained for the voltage regulators, and the Siemens quote was lower. No competitive quote was obtained for the reclosers. Mr. Dougherty concluded his remarks.

The Chair stated that she was informed that the Siemens product is proprietary and that this is why the purchase is noncompetitive, and asked if this is so, why a competitive quote was obtained. Mr. Dougherty stated that this particular model is proprietary and that if it was obtained from another vendor it would need to be learned, and would eliminate the advantage of having all similar equipment. The Chair asked if the Theiss Road work would be complete this year. Mr. Dougherty stated that the feeder automation project and the recloser work would be complete this year. The Chair stated this would improve our electric service, add redundancy, and reduce outages. Mr. Dougherty stated this is correct.

The Chair recognized Mrs. Pyke, who asked if the new substation on State Road at Cochran feeds Gojo. Mr. Dougherty stated it does not. Gojo is normally fed from the Theiss #3 feeder. However, some load can be fed from #323 feeder, through substation #3 on Jennings Road. The Chair stated that this project will improve reliability to the system's five largest customers.

There was no opponent testimony. There was no public comment.

Motion by Mr. Iula to release Sub. Temp. Ord. A-73 (7/14/14) with a favorable recommendation. Seconded by Mr. James. Motion adopted by acclamation.

Temp. Ord. A-79

An ordinance authorizing the Director of Public Service to enter into a contract or contracts with an engineering firm or firms to provide professional engineering services for improvements to Howe Avenue, and declaring an emergency.

Proponent testimony was offered by the City Engineer, Tony Demasi. Mr. Demasi stated that the City received letters of interest and statements of qualifications from 11 consultants for the reconstruction of Howe Avenue. The City chose CT Consultants to complete the design. This project will be managed from CT's Fairlawn and Mentor offices. The scope of services will include geotechnical and environmental studies, pavement design, traffic design including signal timing, video detection, turn lanes, and preemption design, and preparation of construction drawings. Preliminary design will be complete by the end of the year, and final design will be complete by the end of 2015. This project will be bid by ODOT sometime in 2016. CT's pricing proposal came within the budget. Mr. Demasi concluded his remarks.

The Chair stated that this project does not involve widening the roadway, but replacing the concrete and improving signalization at intersections. The \$440,000 was included in the capital budget for this year. This project extends from Buchholzer Blvd. to the railroad tracks west of Main Street. Mr. Demasi stated this is correct.

There was no opponent testimony. There was no public comment.

Motion by Mr. Iula to release Temp. Ord. A-79 with a favorable recommendation. Seconded by Mr. James. Motion adopted by acclamation.

Non-Agenda Items

a nemo

Adjournment

None.

Without objection, the Chair adjourned the meeting at 7:44 p.m.

Carol A. Klinger, Chair

Paul A. Janis, Clerk of Council