

**Cuyahoga Falls City Council**  
**Minutes of the Finance Committee Meeting**  
**October 1, 2012**

**Members:** Diana Colavecchio, Chair  
Don Walters  
Jeff Iula

Mrs. Colavecchio called the meeting to order at 6:36 p.m. All members were present.

The minutes from the September 17, 2012 Committee meetings were approved as submitted.

**Legislation Discussed:**

Temp. Ord. A-93  
Temp. Ord. A-94  
Temp. Ord. A-95  
Temp. Ord. A-96

**Discussion**

**Temp. Ord. A-93**

An ordinance providing for the issuance and sale of Notes in the principal amount of \$7,000,000, in anticipation of the issuance of Bonds, for the purpose of paying a portion of the costs of constructing a community recreation center and acquiring real estate and interests in real estate therefor, and declaring an emergency.

Mr. Brodzinski stated when Council reviewed the budget last December, there was \$8 million remaining on the Natatorium notes. This ordinance reflects that the City is paying down \$1 million and reissuing the notes for \$7 million. The estimated fees for legal services is \$6,800. Mrs. Colavecchio asked if Council would be seeing any further activity on the recreation center between now and the end of the year. Mr. Brodzinski stated they are doing it now to have more time to conclude the issuance, including the sale. The current notes expire in December.

Mr. Iula moved to bring out Temp. Ord. A-93 with a favorable recommendation, second by Mr. Walters. Motion passed (3-0).

**Temp. Ord. A-94**

An ordinance providing for the issuance and sale of Notes in the principal amount of \$1,400,000, in anticipation of the issuance of Bonds, for the purpose of constructing improvements to portions of State Road and Portage Trail, including, where necessary, constructing or replacing sidewalks and curbs, installing water and sewer lines, constructing turning lanes, installing traffic signals and lighting, and all related improvements, and declaring an emergency.

Mr. Brodzinski stated this relates to the infrastructure around Portage Crossing. In July of this year, it was anticipated that the City would issue \$1,570,000 in notes to pay down over a three-year period. They are planning to do \$1.4 million instead, and will pay down to \$1 million next year, then \$500,000, and then finish off the balance. Notes will be getting a net interest rate of slightly more than ½%. The legal fees are \$5,200.

Mr. Walters moved to bring out Temp. Ord. A-94 with a favorable recommendation, second by Mr. Iula. Motion passed (3-0).

**Temp. Ord. A-95**

An ordinance assigning and/or re-assigning the various job classifications of the City to appropriate established pay grades, and declaring an emergency.

Mr. Janis stated the preamble clauses set forth the legislative history. Over the years, job classifications have changed but the pay grades have not. Classifications need to be adjusted. This sets out classifications and the appropriate pay grade they are assigned to. The Administration was waiting to submit this information until they were ready to move on some classification changes. Mrs. Colavecchio asked if this would affect the current salary structure. Mrs. Carr replied she is trying to tie into a change in the electric department. As she stated in her September 14 letter, they had an unexpected retirement so they took that opportunity to evaluate what was really needed in the department. Since the electric department is heavily laden in technology, the Administration wanted to make sure the department was strong on the technological side. They decided that instead of replacing the retired position, they would seek a technology manager. They have asked the Civil Service to begin preparing an exam. They are looking for an engineer or someone skilled on the technology side. In addition, the assistant superintendent had always been at pay grade 32, but they had changed that to two superintendents at pay grade 31. They would like to put the technology manager at grade 29 and move the superintendent back to grade 32. The savings calculated for this move is estimated to be between \$10,000 - \$20,000. There is also a housekeeping issue for a position they previously had called stock keeper. That position is now an inventory control manager so that is just a title change with no change to the pay grade. Mike Dougherty stated they want this new position to be very focused on technology. Since most of the knowledge is kept by employees who are nearing retirement, the Administration thought it would be a good idea for the information to be kept by a management person. Mrs. Colavecchio asked if they would be looking for an engineer with a technology background. Mr. Dougherty stated whatever background the individual has, he or she will have to pass the test and be in the top 10. Mrs. Klinger asked for a copy of the current pay grades for each of these positions and a grid showing all of the end pay grades. Mrs. Carr stated she would provide that.

Mr. Iula moved to bring out Temp. Ord. A-95 with a favorable recommendation, second by Mr. Walters. Motion passed (3-0).

**Temp. Ord. A-96**

An ordinance amending Section 2 of Ord. No. 63-2012 to designate additional sources of funding for the construction of public improvements authorized thereunder, and declaring an emergency.

Mr. Demasi stated that Ordinance 63-2012, which was passed on June 25, authorized contracts for the State Road, Portage Trail and Lillis improvements. Temp. Ord. A-96 is a housekeeping ordinance amending the original ordinance to include the CDBG funds approved by Council in September, which was approximately \$490,000.

Mr. Walters moved to bring out Temp. Ord. A-96, second by Mr. Iula. Motion passed (3-0)

Meeting adjourned at 6:50 p.m.