

REQUIREMENTS AND GUIDELINES FOR THE
PERMIT APPLICATION FOR BLOCK PARTIES
IN THE CITY OF CUYAHOGA FALLS

1. Complete the City of Cuyahoga Falls "Block Party Permit Application". Applications shall be filed no less than ten days before the time of the requested closure.
2. Complete the attached "Block Party Barricade Deposit Form". The Street Department will drop off the required barricades the Friday before the event and will pick up the following Monday.
3. Collect signatures from one (1) adult who resides at the home whose driveway access will be affected by the closure. Please note: you are required to obtain signatures from at least 60% of the homes affected.
4. A \$50 equipment deposit is required in the form of a check or money order (we cannot accept cash) made payable to: The City of Cuyahoga Falls. The deposit must be received no less than ten days before the time of requested closure. If you have any questions, please call: (330) 971-8200.
5. Return the following for approval to: The Office of the Mayor/Safety Director, 2310 Second Street, Cuyahoga Falls, OH 44221.

_____ Block Party Permit Application
_____ Block Party Barricade Deposit Form
_____ List of Required Signatures
_____ \$50 Deposit



BLOCK PARTY APPLICATION

The required signatures that have been obtained from the residents are attached for the closing of :

(STREET NAME)

BETWEEN: _____ AND: _____
(STREET NAME) (STREET NAME)

ON: _____
(DATE)

BEGINNING TIME: _____ AM/PM ENDING AT: _____ AM/PM

NOTE: STREET MUST BE CLEARED BY DARK

Barricades will be dropped off at the following address:
(PLEASE PRINT)

NAME RECEIVING
BARRICADES:
(PLEASE PRINT)

PHONE NUMBER:

SIGNATURE:

DATE:

DON WALTERS, MAYOR

CC: STREET DEPARTMENT
POLICE DEPARTMENT
FIRE DEPARTMENT
COUNCILMAN

City of Cuyahoga Falls
Office of the Mayor

Mayor Don Walters
2310 Second Street
Cuyahoga Falls OH 44221



Phone: 330-971-8200
Fax: 330-971-5696
mayor@cityofcf.com

Block Party Barricade Deposit Form

By completing and submitting this form, the applicant understands that in the event all barricades, which are the property of the City of Cuyahoga Falls, are not returned in the same condition as to which they were dropped off, the applicant's deposit of \$50.00 shall be forfeited.

Date of Block Party:

Applicant Name:

Address:

Phone:

Email:

It is understood and agreed upon that this deposit is fully refundable provided all barricades dropped off at the address listed above, are returned undamaged. Questions can be directed to: the Director of Public Service at 330-971-8240. Please return completed forms and \$50 deposit to:

The Office of the Mayor/Safety Director
2310 Second Street
Cuyahoga Falls, Ohio 44221

Checks or money orders are made payable to: The City of Cuyahoga Falls
We cannot accept cash. Thank you.

Signature:

Print Name:

Date

FOR OFFICE USE ONLY

Deposit Received on