



SNOW REMOVAL LICENSE  
CHAPTER 773  
CITY OF CUYAHOGA FALLS

No. \_\_\_\_\_

Paid: \_\_\_\_\_

**BUSINESS**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

**INDIVIDUALS PERFORMING SNOW REMOVAL**

NAME \_\_\_\_\_ SOC. SEC # \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ DRIVERS LICENSE # \_\_\_\_\_

NAME \_\_\_\_\_ SOC. SEC # \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ DRIVERS LICENSE # \_\_\_\_\_

NAME \_\_\_\_\_ SOC. SEC # \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ DRIVERS LICENSE # \_\_\_\_\_

**EQUIPMENT**

TYPE \_\_\_\_\_ NUMBER OF PIECES \_\_\_\_\_

TYPE \_\_\_\_\_ NUMBER OF PIECES \_\_\_\_\_

**CODIFIED ORDINANCE CHAPTER 773.04**

LICENSE IS SUBJECT TO REVOCATION IF APPLICATION CONTAINS FALSE OR FRAUDULENT INFORMATION.

\_\_\_\_\_  
SIGNED

Received copy of Chapter 773 \_\_\_\_\_  
Initials

**OFFICE USE ONLY**

APPROVED:

\_\_\_\_\_  
DIRECTOR OF PUBLIC SERVICE

\_\_\_\_\_  
DATE

LICENSE NUMBER: \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

Municipality \_\_\_\_\_

**Business Type**

- Corporation
- S-Corp
- LLC
- Partnership
- Non-Profit
- Estate & Trust
- Sole Proprietor / LLC

**Reason for Registration**

- Courtesy withholding for an employee's resident municipality
- Doing business within the municipality this year (temporary)  
Approx. # of days \_\_\_\_\_ Start Date \_\_\_\_\_
- Business with a fixed location  
Date business began at this location \_\_\_\_\_

**Company Information (List physical address of work performed within this municipality)**

Name: _____	Federal ID #: _____
Address: _____	SSN : _____ <small>(required if sole proprietor)</small>
City/State/Zip: _____	
Mailing Address (for withholding tax forms / if different from above) _____ _____	Mailing Address (for net profit tax forms / if different from above) _____ _____

**\*Please note that your Federal Identification Number will serve as your RITA account number.**

**Filing Status:**

- Calendar year
- Fiscal year / month ending \_\_\_\_\_

Do you have any employees?  Yes  No

Number of employees at RITA location \_\_\_\_\_

My withholding is filed under a 3rd party account (PEO or common paymaster)  Yes  No  
If yes, list Federal ID # \_\_\_\_\_

Monthly gross payroll at RITA location \$ \_\_\_\_\_

I am a small employer (under \$500,000 in gross revenue during previous year)  Yes  No

**Contractors**

I am a contractor  Yes  No

Will you be using sub-contractors?  Yes  No  
If yes, complete page 2.

Total contract amount of the project \$ \_\_\_\_\_

The Information Hereby Submitted is True and Correct.

Print Name _____	Title _____	Phone Number _____ / /
Signature _____		Date _____

Please complete and sign this Registration Form and return within 10 business days. Please be advised that failure to timely register with RITA may result in delays in the processing of any required income tax filings or may result in future penalty and interest charges, if applicable. If you have any questions please contact the Registration Department at the number below.

<b>Sub-contractor Name / Address</b>	_____	<b>\$</b>
	<b>Contact Name</b>	Contract Amount
	Phone Number	Estimated Start Date
	EIN or Social Security #	Trade
<b>Sub-contractor Name / Address</b>	_____	<b>\$</b>
	<b>Contact Name</b>	Contract Amount
	Phone Number	Estimated Start Date
	EIN or Social Security #	Trade
<b>Sub-contractor Name / Address</b>	_____	<b>\$</b>
	<b>Contact Name</b>	Contract Amount
	Phone Number	Estimated Start Date
	EIN or Social Security #	Trade
<b>Sub-contractor Name / Address</b>	_____	<b>\$</b>
	<b>Contact Name</b>	Contract Amount
	Phone Number	Estimated Start Date
	EIN or Social Security #	Trade
<b>Sub-contractor Name / Address</b>	_____	<b>\$</b>
	<b>Contact Name</b>	Contract Amount
	Phone Number	Estimated Start Date
	EIN or Social Security #	Trade
<b>Sub-contractor Name / Address</b>	_____	<b>\$</b>
	<b>Contact Name</b>	Contract Amount
	Phone Number	Estimated Start Date
	EIN or Social Security #	Trade
*If more space is needed, you may attach a separate schedule that includes <b>ALL</b> of the required information listed above.		

**CHAPTER 773**  
**Snow Removal Business**

- 773.01 Definitions.
- 773.02 License required.
- 773.03 License application, fee.
- 773.04 License revocation.
- 773.05 Decals.
- 773.99 Penalty.

**CROSS REFERENCES**

Duty to keep sidewalks, curb strips free of snow and ice - see GEN. OFF. 521.06

Snow deposits obstructing sidewalks, streets - see GEN. OFF. 521.14

Ordinance 230-1976, passed 11-22-1976

Ordinance 11-1985, passed 1-28-1985

**773.01 DEFINITIONS**

As used in this chapter:

- (a) "Snow removal business" or "business" means any person engaged in the removal of snow for hire with snow equipment attached to a motor vehicle.
- (b) "Person" means any individual, firm, corporation or partnership.

**773.02 LICENSE REQUIRED**

No person shall engage in the snow removal business without first obtaining a license therefore from the Human Resources (HR)/Records Clerk, subject to approval of the Director of Public Service, which license shall be valid for a period of one year from date of issuance.

**773.03 LICENSE APPLICATION, FEE**

- (a) Licenses shall be issued upon the filing of an application with the HR/Records Clerk, the payment of a five-dollar (\$5.00) license fee concurrent with the filing of the application and the approval of the Director of Public Service. Such approval shall be given unless application contains false or fraudulent information.
- (b) Application for the license shall be on forms provided by the HR/Records Division and shall contain the following information:
  - (1) Name, address and telephone number of business.
  - (2) Name, address and telephone number of individuals who will be performing snow removal.
  - (3) Type of equipment used and number of pieces of equipment.

#### **773.04 LICENSE REVOCATION**

A license issued under the provisions of this chapter is subject to revocation by the Director of Public Service for either of the following reasons:

- (a) The license application contained false or fraudulent information.
- (b) The business has been found guilty of a violation of Section 521.14 of the General Offenses Code.

#### **773.05 DECALS**

(a) The Director of Public Service shall issue with each license application a decal suitable for display on the window of each such licensed motor vehicle.

(b) The decal shall be of such design as the Director of Public Service shall direct, but shall generally conform to the design of the seal of the City and shall contain the following information:

- (1) Name of business
- (2) License/Permit number
- (3) Expiration date of license

(c) No motor vehicle shall be engaged in snow removal business within the Municipality unless the decal issued pursuant to this section is prominently displayed on the inside left driver's window of such vehicle.

#### **773.99 PENALTY**

Whoever violates any provision of this chapter is guilty of a minor misdemeanor. Each day of continuing violation shall be deemed to be a separate offense.

## **521.06 DUTY TO KEEP SIDEWALKS AND DEVIL STRIPS IN REPAIR AND CLEAN**

(a) No owner or occupant of abutting lands shall fail to keep the sidewalks, curbs or gutters in repair and free from snow, ice or any nuisance.

(ORC 723.011)

(b) No owner or occupant of abutting land shall fail to keep the devil or curb strip in good repair and free from grass exceeding a height of six inches or free from any other nuisance.

(c) "Devil strip", is synonymous with "curb strip" and "treelawn" and means that area between the edge of the sidewalk that is closest to the roadway, to the curb of the roadway, or if there is no curb, to the shoulder or berm of the roadway.

(d) Whoever violates this section is guilty of a minor misdemeanor.

## **521.14 SNOW REMOVAL**

(a) No person shall deposit or cause to be deposited snow on the sidewalks or in the streets and gutters within the City, or in such a manner as to obstruct fire hydrants, street signs or a motorist's view of traffic.

(b) No person shall deposit or cause to be deposited snow on the property of another without the consent of the owner or occupant of such other property.

(c) Whoever violates this section is guilty of a minor misdemeanor.

(Ord. 231-1976. Passed 11-22-76.)

# Filing Due Dates

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**Form 11**

Employer's Municipal Tax Withholding Statement

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Semi-Monthly Filers      The 3<sup>rd</sup> banking day after the 15<sup>th</sup> of each month  
and the 3<sup>rd</sup> banking day after the last day of each month

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Monthly Filers      The 15<sup>th</sup> day of the month following the month withheld

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Quarterly Filers      The last day of the month following the end of the quarter:  
1<sup>st</sup> Quarter - April 30<sup>th</sup>  
2<sup>nd</sup> Quarter - July 31<sup>st</sup>  
3<sup>rd</sup> Quarter - October 31<sup>st</sup>  
4<sup>th</sup> Quarter - January 31<sup>st</sup>

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**Form 17**

Reconciliation of Income Tax Withheld and W-2 Transmittal

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Annually      On or before the last day of February following the calendar year in which the taxes were withheld

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**Form 27**

Net Profit Tax Return

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Annually      The 15<sup>th</sup> day of the 4<sup>th</sup> month following the end of the taxpayer's taxable year

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**Form 20-EXT**

Net Profit Estimated Income Tax and/or Extension of Time to File

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Quarterly      The 15<sup>th</sup> day of the 4<sup>th</sup>, 6<sup>th</sup>, 9<sup>th</sup>, and 12<sup>th</sup> months after the beginning of the taxable year.