



# City of Cuyahoga Falls

## Division of Planning & Zoning

2310 Second Street  
Cuyahoga Falls, OH 44221  
330-971-8135/330-971-8366

Application Number (office use): \_\_\_\_\_

Application Date (office use): \_\_\_\_\_

### \$50.00 Zoning Certificate Application/New Construction

#### 1. Applicant Information

Owner \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State Zip: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Phone No. \_\_\_\_\_ Alt. Phone \_\_\_\_\_

Architect \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State Zip: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Phone No. \_\_\_\_\_ Alt. Phone \_\_\_\_\_

Contractor \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State Zip: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Phone No. \_\_\_\_\_ Alt. Phone \_\_\_\_\_

#### 2. Project Information

Property Address: \_\_\_\_\_  
Parcel Number \_\_\_\_\_ Zoning District \_\_\_\_\_

##### Please Attach:

- Plot Plan (1"=20' scale, showing lot and building dimensions, building and zoning setback, topographic lines, finished grade elevations for all building sides and sidewalks/drives, easements, utilities, drives, drainage patterns )
  - \* Consult Cuyahoga Falls Engineering Department for all plot plan requirements.**
  - Building Elevations (showing exterior materials, heights, roof pitch, etc.)
  - Complete Architectural/Engineering Plans
  - Landscape & lighting plan, if applicable
- Construction Cost: \_\_\_\_\_

#### 3. Applicant Certification

I/we hereby agree to conform to the City of Cuyahoga Falls General Development Code. I also hereby certify that all statements made and attachments on this application are true and complete and that I have a legal right to make this application or to possess a written power of attorney on above premises. Permits are issued with the understanding that the contractor will assure that the necessary sediment and erosion control methods are employed, as indicated on the approved plot plan. If sediment and erosion control measures are not in place, the City will conduct no further inspections. Furthermore, if utility taps are made and not inspected by City personnel, the contractor will be subject to monetary fines for each violation and a **Stop Work Order** will be issued. Applicant also assures that no work will commence until all City and County permits and fees are paid.

Signature \_\_\_\_\_ Date \_\_\_\_\_

#### 4. Office Use

Approved  
Signature \_\_\_\_\_  
Date \_\_\_\_\_

Denied  
Reason: \_\_\_\_\_  
By: \_\_\_\_\_ Date \_\_\_\_\_

Cash       Check      Check #: \_\_\_\_\_  
 MC/Visa/Discover      Card #: \_\_\_\_\_

Final Inspection Approval      Date: \_\_\_\_\_  
By \_\_\_\_\_